



**RUSHMOOR**  
BOROUGH COUNCIL

# PREMISES LICENCE

## Licensing Act 2003

### Part 1 – Premises Details

#### Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

**Address:** 89 Rectory Road  
Farnborough  
Hampshire  
GU14 7HY

**Map Ref (E):** 487767  
**Map Ref (N):** 155851  
**UPRN:** 100062326880

**Telephone** 01252 513595

#### Where the licence is time limited the dates

- This licence is **NOT** time limited

#### Licensable activities authorised by the licence

- The retail sale / supply of alcohol **ONLY**

#### Times the licence authorises the carrying out of licensable activities

- On any day – 09:00am to 21:00pm

#### The opening hours of the premises

- On any day – 05:00am to 21:00pm

#### Where the licence authorises supplies of alcohol whether these are on and/or off supplies

- Alcohol may be sold / supplied for consumption **OFF** the premises **ONLY**

## Part 2

### Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**Name:** Sekaran Subramaniam  
**Address:**  
**Telephone:**  
**Email:**

### Registered number of holder, e.g. company number, charity number (where applicable)

➤ Not applicable

### Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

**Name:** Joseph Sound Ranayagam  
Anton Vimalraj  
**Address:**  
**Telephone:** Not Known  
**Email:** Not Known

### Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

**Personal licence number:** 11/00444/PERS\_N  
**Issuing authority:** Basingstoke and Deane Borough Council

Granted by Rushmoor Borough Council, as licensing authority  
pursuant to the Licensing Act 2003 and regulations made thereunder

Date Licence Granted: 21<sup>st</sup> April 2011  
Licence Effective From: 21<sup>st</sup> April 2011  
Date last modified: 1<sup>st</sup> May 2013  
(Change of DPS)

SIGNED on behalf of the  
Head of Environmental Health & Housing Services  
(Authorised Officer)

**Annex 1 – Mandatory conditions**

- (1) No supply of alcohol may be made under the premises licence:-
  - (i) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (ii) at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- (3) (i) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
  - (ii) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

**Annex 2 – Conditions consistent with the Operating Schedule**

- (1) Alcohol shall not be sold or supplied except during permitted hours.
- (2) The area in the immediate vicinity of the premises shall be cleared of litter on a regular basis and always at the close of business.

**Annex 3 – Conditions attached after a hearing by the licensing authority**

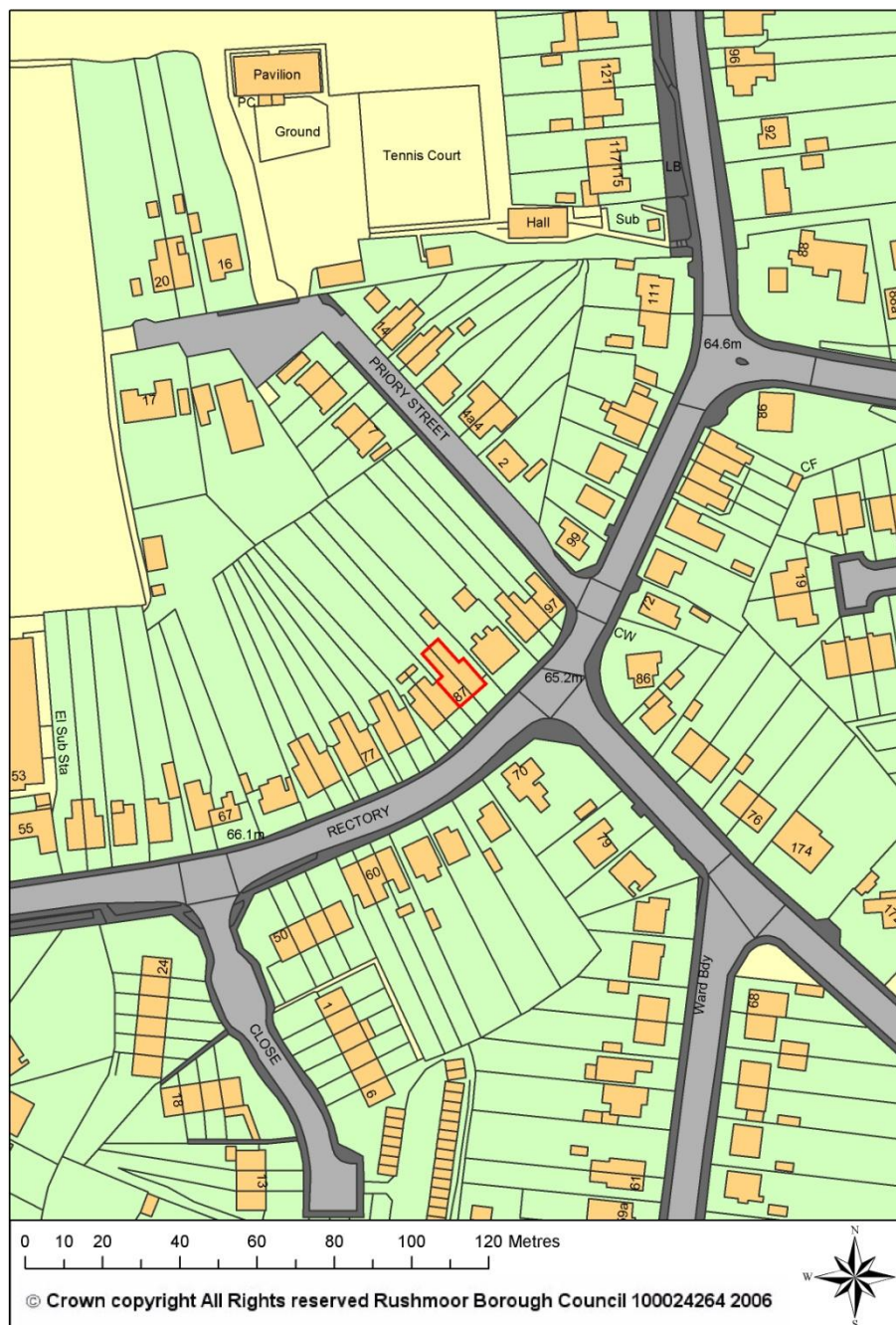
- (1)
  - (i) A suitable and sufficient CCTV camera system linked to a suitable recording facility shall, so far as is reasonably practicable, be operational at the premises at all times.
  - (ii) So far as is reasonably practicable, the CCTV system must be maintained in good working order at all times.
  - (iii) CCTV recordings and footage must be retained for a minimum period of 28 (twenty-eight) days and be made available, by an authorised member of staff, for review by the Police on request (subject to the requirements of the Data Protection legislation in force at the time).
  - (iv) A competent person conversant with the operation and retrieval of information contained in the CCTV system / footage shall be available to attend the premises at all times.
- (2)
  - (i) All staff / employees shall (before being permitted to make sales of alcohol) be given suitable and sufficient training in relation to the lawful sale of alcohol and the procedures adopted at the premises in respect of alcohol sales to a level commensurate with their role and responsibilities.
  - (ii) This training shall be refreshed no less than every three months.
  - (iii) Written records of such training shall be kept and made available to either the local authority or the licensing authority on request.
- (3)
  - (i) Anyone authorised to sell or supply alcohol at the premises shall request and ensure sight of suitable identification, for proof of age, of any person appearing to them to be under the age of 25 (twenty-five) and who is attempting to purchase alcohol. Suitable identification is a photo driving licence, passport or pass accredited proof of age card.
  - (ii) Further to the above, anyone authorised to sell or supply alcohol at the premises shall be instructed that no sale of alcohol shall be made unless suitable identification, for proof of age, can be provided.
  - (iii) Suitable and sufficient warning signs shall be displayed in the premises providing information in respect of the above Challenge 25 policy and the request for suitable identification in connection thereof.

- (iv) The point of sale system shall include an age prompt every time that alcohol sales are taking place, reinforcing the Challenge 25 policy.
- (4) Suitable and sufficient signage advising customers of the lawful restrictions on sale of age restricted products shall be displayed throughout the premises. This shall include, but not be limited to, signage advising customers of the law surrounding proxy sales.
- (5) Spirits shall be located behind the main point of sale counter in an area accessible only to and/or physically and directly supervised by staff.
- (6) Cabinets used for the display and storage of alcohol shall be of such design and construction as to facilitate secure storage when the sale of alcohol is not permitted.
- (7)
  - (i) A suitable record of refusals shall be maintained and shall show details of all incidents when the sale of alcohol is refused.
  - (ii) The DPS shall check and sign the record and note any corrective action taken at least once a week.
  - (iii) The record of refusals will be retained for at least 12 (twelve) months and will be available for inspection by the Police or the Licensing Authority upon request.
- (8) A minimum of 2 (two) staff (excluding staff working in the Post Office), trained in accordance with the conditions of the licence must be in attendance at the premises at all times when alcohol is offered for sale.
- (9) The premises licence holder shall attend and pass the BIIAB course for Designated Premises Supervisors.
- (10) A personal licence holder shall be present on the premises at all times that alcohol is offered for sale.
- (11) All staff authorised to sell alcohol shall hold an accredited qualification for personal licence holders.



## Annex 4 – Plans

This licence permits the licensable activities stated at the premises addressed above and outlined below in accordance with the plan(s) attached and marked 12/00131/LAPRET – 8.



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