



PREMISES LICENCE

Licensing Act 2003

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description

Address: Shokan Express/Premier
132 Cove Road
Farnborough
Hampshire
GU14 0HG

Map Ref (E): 485755
Map Ref (N): 155656
UPRN: 100062646778

Telephone 01252 511106

Where the licence is time limited the dates

- This licence is **NOT** time limited

Licensable activities authorised by the licence

- The sale by retail of alcohol ONLY

Times the licence authorises the carrying out of licensable activities

- On any day – 06:30am – 23:00pm

The opening hours of the premises

- On any day – 06:30am – 23:00pm

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

- Alcohol may be sold / supplied for consumption off the premises ONLY

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Name: Mr Vyravanathan Sivakanthan &
Mrs Cecilia Shobha Sivakanthan

Address:

Telephone:

Email:

Registered number of holder, e.g. company number, charity number (where applicable)

➤ N/A

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Name: Mrs Cecilia Shobha Sivakanthan

Address:

Telephone: Not Known

Email: Not Known

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal licence number: 05/00624/LAPER2

Issuing authority: Rushmoor Borough Council

Granted by Rushmoor Borough Council, as licensing authority
pursuant to the Licensing Act 2003 and regulations made thereunder

Date Licence Granted: 27th August 2005
Licence Effective From: 24th November 2005
Last Date Modified: 10th January 2013
(Variation)

SIGNED on behalf of the
Head of Environmental Health Services
(Authorised Officer)

Annex 1 – Mandatory conditions

- (1) No supply of alcohol may be made under the premises licence:-
 - (i) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (ii) at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- (3)
 - (i) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
 - (ii) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

Annex 2 – Conditions consistent with the Operating Schedule

- (1) Alcohol shall not be sold or supplied except during permitted hours.
- (2) The above restriction does not prohibit:-
 - (i) during the first twenty minutes after the above hours, the taking of the alcohol from the premises, unless the alcohol is supplied or taken in an open vessel;
 - (ii) the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of the alcohol so ordered;
 - (iii) the sale of alcohol to a trader or club for the purposes of the trade or club;
 - (iv) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces.
- (3) Alcohol shall not be sold in an open container or be consumed in the licensed premises.
- (4)
 - (i) A suitable and sufficient CCTV camera system linked to a suitable recording facility shall, so far as is reasonably practicable, be operational at the premises during any period in which licensable activities are permitted.
 - (ii) So far as is reasonably practicable, the CCTV system must be maintained in good working order at all times. The system must be checked on a weekly basis, and written records kept to show that the system is functioning correctly and data is being securely retained. These records shall be made available to officers of the police and licensing authority on request.
 - (iii) Any technical failure of the CCTV system must be reported to the Police Licensing Team as soon as is reasonably practicable, and in any case no later than 24 hours after the failure is discovered.
 - (iv) CCTV recordings and footage must be retained for a minimum period of 28 (twenty-eight) days and be made available for review by the Police upon request (subject to the requirements of the Data Protection legislation in force at the time).
 - (v) The CCTV system must capture a minimum of 4 frames per second, be able to deal with all levels of illumination throughout

the premises and outside area and have measures to prevent recordings being tampered with e.g. password protection.

- (vi) All CCTV recorded images / footage and copies thereof shall, so far as is reasonably practicable, display the correct time and date of each recording.
 - (vii) The CCTV system shall be capable of producing immediate recordings on site and a person conversant with the operation and retrieval of information obtained by the CCTV system shall be available at the premises at all times. Images must be in a viewable format either on disc or VHS. Footage supplied in a digital format on CD or DVD shall also have a copy of the CCTV system software enabled on the disc to allow playback.
 - (viii) The CCTV system shall incorporate cameras covering all public areas of the premises, and outside the entrance door.
 - (ix) Suitable systems shall be established to maintain the quality of CCTV recorded images and/or provide a maintained audit trail thereof.
 - (x) A competent person conversant with the operation and retrieval of information contained in the CCTV system / footage shall be available to attend the premises at all times.
 - (xi) Suitable and sufficient warning signs shall be displayed in prominent positions in the premises, to advise that there is a CCTV system in operation.
- (5)
- (i) A written log shall be kept of all refusals including refusals to sell alcohol. The holder of the premises licence shall ensure that the refusals log is properly maintained and this shall involve, but is not limited to, nominating in writing a responsible person to check and sign it on a weekly basis.
 - (ii) The record of refusals will be retained for at least 12 (twelve) months and will be available for inspection by the responsible authorities upon request.
- (6)
- (i) Anyone authorised to sell or supply alcohol at the premises shall request and ensure sight of suitable identification, for proof of age, of any person appearing to them to be under the age of 25 (twenty-five) and who is attempting to purchase alcohol.
 - (ii) Further to the above, anyone authorised to sell or supply alcohol at the premises shall be instructed that no sale of alcohol shall be made unless suitable identification (driving licence, passport

or photographic identification bearing the "PASS" logo and the persons date of birth), for proof of age, can be provided.

- (iii) Suitable and sufficient warning signs shall be displayed in the premises providing information in respect of the above challenge 25 policy and the request for suitable identification in connection thereof.
- (7) (i) Anyone authorised to sell alcohol at the premises shall be suitably trained and supervised in respect of the following matters to a level commensurate with their duties and responsibilities:-
 - The signs and symptoms of drunk persons, and the refusal of the sale of alcohol to those who appear intoxicated;
 - the steps to be taken where an individual appearing to be under the age of 18 attempts to purchase alcohol.
- (ii) All staff will receive refresher training on the above at least every (6) six months
- (ii) Written records of such training and refresher training, signed and dated by the member of staff receiving the training, shall be kept for a minimum of 2 (two) years, on the premises to which they relate, and made immediately available to the responsible authorities on request.
- (8) A suitable panic alarm system shall be implemented and maintained at the premises for the use of staff in emergencies.
- (9) Prominent, clear and legible notices must be displayed at all exits requesting patrons and staff to respect the needs of local residents and to leave the premises and area quietly.

Annex 3 – Conditions attached after a hearing by the licensing authority

- (1) Anyone authorised to sell alcohol at the premises shall check and, where appropriate, challenge any prospective purchaser of alcohol as to whether they are making the purchase on behalf of a child.
- (2) Suitable and sufficient signage advising customers of the lawful restrictions on sale of age restricted products shall be displayed throughout the premises. This shall include, but not be limited to, signage advising customers of the law surrounding proxy sales.

Annex 4 – Plans

This licence permits the licensable activities stated at the premises addressed above and outlined below in accordance with the plan(s) attached and marked 12/00785/LAPRE – 9.

