



# PREMISES LICENCE

## Licensing Act 2003

### Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description			
<b>Address:</b>	Farnborough Masonic Centre 39 Alexandra Road Farnborough Hampshire GU14 9BS		<b>Map Ref (E):</b> 487329
			<b>Map Ref (N):</b> 153848
			<b>UPRN:</b> 100062326545
<b>Telephone</b>	01252 543418		

### Where the licence is time limited the dates

- This licence is **NOT** time limited

### Licensable activities authorised by the licence

- (1) The retail sale / supply of alcohol;
- (2) The provision of regulated entertainment by way of live music (including Karaoke), (indoors only);
- (3) The provision of regulated entertainment by way of recorded music (indoors only); and
- (4) The provision of regulated entertainment by way of the performance of dance (indoors only);

### Times the licence authorises the carrying out of licensable activities

- (1) The retail sale / supply of alcohol:-
  - Monday to Saturday – 11:30am to 23:59pm; and
  - Sunday – 12:00 noon to 16:00pm
  - On Christmas Eve & New Years Eve – 1 additional hour at the end of permitted hours
- (2) The provision of regulated entertainment by way of live music:-
  - Monday to Saturday – 20:00pm to 23:00pm.
- (3) All other permitted licensable activities: -
  - Monday to Saturday – 20:00pm to 23:59pm; and
  - On New Years Eve – 20:00pm to 01:00am the following day.

### The opening hours of the premises

- Monday to Saturday – 09:30am to 00:30am the following day;
- Sunday – 09:30am to 16:30pm; and
- On New Years Eve – 09:30am to 01:00am the following day.

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

- Alcohol may be sold / supplied for consumption **ON** the premises **ONLY**

**Part 2****Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

**Name:** Farnborough Masonic Centre Ltd.  
**Address:** 35 - 41 Alexandra Road  
Farnborough  
Hampshire  
GU14 9BS  
**Telephone:** 01252 544391  
**Email:** Not Known

**Registered number of holder, e.g. company number, charity number (where applicable)**

- Not applicable

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

**Name:** Andrew John Winder  
**Address:**  
**Telephone:**  
**Email:**

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

**Personal licence number:** 07/00203/LAPER  
**Issuing authority:** Rushmoor Borough Council

Granted by Rushmoor Borough Council, as licensing authority  
pursuant to the Licensing Act 2003 and regulations made thereunder

Date Licence Granted: 23<sup>rd</sup> March 2006  
Date Licence Effective: 23<sup>rd</sup> March 2006  
Date Last Modified: 15<sup>th</sup> November 2013  
(on variation )

SIGNED on behalf of the  
Head of Environmental Health Services  
(Authorised Officer)

**Annex 1 – Mandatory conditions**

- (1) No supply of alcohol may be made under the premises licence: -
  - (i) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (ii) at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- (3)
  - (i) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
  - (ii) For the purposes of this condition, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children –
    - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to –
      - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
      - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
    - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
    - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
    - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on –

- (i) the outcome of a race, competition or other event or process,  
or
  - (ii) the likelihood of anything occurring or not occurring;
  - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
- (4) The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
- (5) The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
- (6) (i) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
- (ii) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
- (7) The responsible person shall ensure that –
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
- (i) beer or cider: ½ pint;
  - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
  - (iii) still wine in a glass: 125 ml; and
- (b) customers are made aware of the availability of these measures.

**Annex 2 – Conditions consistent with the Operating Schedule**

- (1) No licensable activities shall be undertaken except during permitted hours.
- (2) A personal licence holder shall be present at the premises at all times that licensable activities are taking place.
- (3) The licence holder shall ensure that suitable and sufficient controls are established and implemented so as to ensure that no person under 18 years of age is sold or supplied alcohol.
- (4) Further to condition (2) above, anyone authorised to sell or supply alcohol at the premises shall request and ensure sight of suitable identification, for proof of age, of any person appearing to them to be under the age of 18 (eighteen) and who is attempting to purchase alcohol. Alcohol shall not be sold to such individuals where suitable identification has not been produced.
- (5)
  - (i) All staff / employees shall (before being permitted to make sales of alcohol) be given suitable and sufficient training in relation to the lawful sale of alcohol and the procedures adopted at the premises in respect of alcohol sales to a level commensurate with their role and responsibilities.
  - (ii) Written records of such training shall be kept and made available to either the local authority or the licensing authority on request.
- (6) Suitable non-alcoholic beverages, including drinking water, shall be equally available for consumption within the premises.
- (7) Suitable and sufficient CCTV cameras shall be provided at the premises and operated in conjunction with a suitable recording facility. All cameras must be maintained in good working order and footage must be retained for a period of time to the satisfaction of the police.
- (8) An electronic entry system, shall so far as is reasonably practicable, be operational at the premises at all times when licensable activities are taking place.
- (9) An operating policy shall be established and implemented at the premises so as to ensure suitable and sufficient controls and/or monitoring arrangements are in place and are effected (as often as may be necessary) to ensure, so far as is reasonably practicable, both public safety and the prevention of public nuisance.

- (10) The licence holder shall ensure that the total number of seated persons in the dining room of the premises does not exceed **80 (eighty)** at any time.
- (11) Except for access and egress, all external doors and windows must be closed and kept closed between 22:00pm and the end of the opening hours on any day.
- (12) Prominent, clear and legible notices must be displayed at all exits of the premises requesting patrons and staff to respect the needs of local residents and to leave the premises and area quietly.
- (13)
  - (i) The licence holder or a nominated representative shall carry out a regular noise assessment of the area adjacent to the premises whilst licensable activities take place.
  - (ii) Noise assessments shall take place on all sides of the premises at the boundary of the nearest residential premises, and if audible, steps shall be taken to reduce noise from the premises to a level where noise is no longer audible at the monitoring points.
  - (iii) These assessments shall be undertaken at hourly intervals from 22:00pm.
  - (iv) Written records of these assessments and any remedial action(s) taken shall be kept and made available to either the local authority or licensing authority on request.
- (14)
  - (i) A suitable noise complaints procedure must be established and be in operation at the premises (e.g. all staff must be familiar with the complaints procedure and any complaint(s) made in respect of the premises, its customers, staff and/or the activities carried on there must be investigated and remedied as soon as, and, so far as is reasonably practicable to prevent public nuisance).
  - (ii) Suitable written records (e.g. the nature of any complaint(s), action(s) taken in response, the date(s) and time(s) when any complaint was made, together with the name of the person(s) who handled the complaint) must be kept and made available to officers of Rushmoor Borough Council on request.
- (15) Disposal of refuse into external receptacles, where the noise may be audible to neighbouring properties, shall not occur between 22:00pm and 08:00am.
- (16) All lighting, including external lighting, shall be correctly adjusted so that it only illuminates the surface intended and does not throw light onto any neighbouring property.



- (17)
  - (i) Suitable, sufficient, prominent, clear and legible notices must be displayed within the premises requesting patrons to dispose of litter responsibly.
  - (ii) Suitable and sufficient litterbins shall be provided within the premises and/or at the exits of the premises. All litterbins so provided shall be emptied and cleaned on a daily basis.
- (18) Suitable and sufficient supplies of first aid equipment / materials must be made available to members of the public on request. Dependant on the activities, events and risks at the premises, a suitably trained first aider or an appointed person for first aid must also be present on the premises at all times during licensable activities.
- (19) All members of staff shall be made aware of the conditions attached to this licence by a mechanism in writing.
- (20) Conditions relating to the provision of Live Music shall only apply if –
  - (i) the provision of live music takes place between 23:00pm and 08:00am; or
  - (ii) the performance is amplified and takes place in the presence of an audience of more than 200 persons; or
  - (iii) the performance takes place when the premises are not open for the supply of alcohol for consumption on the premises.
- (21) Conditions relating to the performance of dance shall only apply if –
  - (i) The entertainment takes place in the presence of an audience; and
  - (ii) The entertainment is provided for the purpose, or for purposes which include the purpose, of entertaining that audience; and
  - (iii) the entertainment takes place between 23:00pm and 08:00am; and / or
  - (iv) the audience consists of more than 500 persons; and / or
  - (v) The entertainment is relevant entertainment within the meaning of paragraph 2A of Schedule 3 to the Local Government (Miscellaneous Provisions) Act 1982 (meaning of “sexual entertainment venue”)

**Annex 3 – Conditions attached after a hearing by the licensing authority**

None



## Annex 4 – Plans

This licence permits the licensable activities stated at the premises addressed above and outlined below in accordance with the plan(s) attached and marked 13/00689/LAPRE- 10.



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