



## RUSHMOOR BOROUGH COUNCIL

# PREMISES LICENCE

## Licensing Act 2003

### Part 1 – Premises Details

#### Postal address of premises, or if none, ordnance survey map reference or description

**Address:** 314 High Street  
Aldershot  
Hampshire  
GU12 4LT

**Map Ref (E):** 487113  
**Map Ref (N):** 150247  
**UPRN:** 100062323905

**Telephone** 01252 350891

#### Where the licence is time limited the dates

- This licence is **NOT** time limited

#### Licensable activities authorised by the licence

- (1) The sale by retail of alcohol; and
- (2) The provision of late night refreshment (indoors only).

#### Times the licence authorises the carrying out of licensable activities

- (1) The sale by retail of alcohol:-
  - On any day - 00:00(Midnight) to 00:00(Midnight) the following day.
- (2) The provision of late night refreshment:-
  - On any day - 23:00pm to 05:00am the following day.

#### The opening hours of the premises

- On any day – 00:00am to 00:00midnight

#### Where the licence authorises supplies of alcohol whether these are on and/or off supplies

- Alcohol may be sold / supplied for consumption **OFF** the premises **ONLY**

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

<b>Name:</b> Mr Sultan Hayat	<b>Telephone:</b>
<b>Address:</b>	<b>Email:</b> Not Known

**Registered number of holder, e.g. company number, charity number (where applicable)**

➤ N/A

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

<b>Name:</b> Mr Farris Sultan	<b>Telephone:</b> Not Known
<b>Address:</b>	<b>Email:</b> Not Known

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

<b>Personal licence number:</b>	14/00742/LAPER
<b>Issuing authority:</b>	Rushmoor Borough Council

Granted by Rushmoor Borough Council, as licensing authority  
pursuant to the Licensing Act 2003 and regulations made thereunder

Date Licence Granted: 3<sup>rd</sup> April 2008  
Date Licence Effective: 1<sup>st</sup> May 2008  
Date Last Modified: 16<sup>th</sup> November 2021  
(On Change of DPS)

SIGNED on behalf of the  
Head of Operational Services  
(Authorised Officer)

## Annex 1 – Mandatory conditions

- (1) No supply of alcohol may be made under the premises licence:-
  - (i) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (ii) at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- (3)
  - (i) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
  - (ii) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
  - (iii) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
    - (a) a holographic mark, or
    - (b) an ultraviolet feature.
- (4) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price. For the purposes of this condition –
  - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
  - (b) “permitted price” is the price found by applying the formula –
$$P = D + (D \times V)$$
Where –
    - (i) P is the permitted price
    - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
  - (i) The holder of the premises licence
  - (ii) The designated premises supervisor (if any) in respect of such a licence, or
  - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
- (f) Where the permitted price given by Paragraph (b) would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- (g) Paragraph (b)(ii) applies where the permitted price given by Paragraph (b) on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (h) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

## **Annex 2 – Conditions consistent with the Operating Schedule**

- (1) No licensable activities shall be undertaken except during permitted hours.
- (2) Spirits shall be located behind the main point of sale counter in an area accessible only to staff.
- (3)
  - (i) All staff / employees shall be given suitable and sufficient training in relation to the lawful sale of alcohol and the procedures adopted at the premises in respect of alcohol sales. Refresher training shall be provided at least every 3 months.
  - (ii) Written records of such training shall be kept and made available to the police, Trading Standards, the local authority or the licensing authority on request.
- (4)
  - (i) A written log shall be kept of all refusals including refusals to sell alcohol. The premises licence holder shall ensure that the refusals log is properly maintained and this shall involve, but is not limited to, nominating in writing a responsible person to check and sign it on a weekly basis.
  - (ii) The record of refusals will be retained for at least 6 months and will be available for inspection by the Police, Trading Standards or the Licensing Authority upon request.
- (5) All public points of access and egress to and from the premises shall be fitted with electronic shunt locks, which are remotely operable from an area accessible only to staff.
- (6) All staff / employees at the premises shall be given suitable and sufficient training on the following matters to a level commensurate with their duties and responsibilities; namely -
  - (a) the safety precautions to be observed on the premises;
  - (b) the action to be taken by them in the event of fire or emergency;
  - (c) use of all fire safety equipment on the premises; and
  - (d) the management of situations that may give rise to public nuisance.
- (7) Suitable and sufficient fire fighting equipment must be provided and suitably maintained on the premises.
- (8)
  - (i) Prominent, clear and legible notices shall be displayed at all exits of the premises, requesting patrons and staff to respect the needs of local residents and to leave the premises and area quietly.

- (ii) Where reasonably practicable, management and staff shall proactively reiterate the need for patrons and staff to respect the needs of local residents and to leave the premises and area quietly when they leave the premises.
- (9)
- (i) A suitable noise complaints procedure must be established and in operation at the premises (e.g. all staff must be familiar with the complaints procedure and any complaint(s) made in respect of the premises, its customers, staff and/or the activities carried on there must be investigated and remedied as soon as, and so far as is reasonable practicable to prevent public nuisance).
  - (ii) Suitable written records (e.g. the nature of any complaint(s), action(s) taken in response, the date(s) and time(s) when any complaint was made, together with the name of the person(s) who handled the complaint) must be kept and made available to Rushmoor Borough Council on request.
- (10)
- (i) Suitable and sufficient, prominent, clear and legible notices shall be displayed within the premises asking customers to dispose of litter responsibly.
  - (iv) Suitable and sufficient litterbins shall be provided for this purpose both within the premises and on the forecourt.
  - (v) The area in the immediate vicinity of the premises shall be cleared of litter on a regular basis and always at the close of business each day.
- (11) All staff / employees shall be made aware of the conditions attached to this licence through a mechanism in writing.

**Annex 3 – Conditions attached after a hearing by the licensing authority**

- (1)
  - (i) All points of customer access and egress to the premises shall be closed and kept closed (except in an emergency) between the hours of 00:00 midnight and 05:00am on any day.
  - (ii) Any sales made during these hours shall be made through a suitable night service hatch.
- (2)
  - (i) Personal Licence Holders will be trained regarding appropriate precautions to prevent the sale of alcohol to persons under the age of 18, the signs and symptoms of drunk persons and the refusal of sale due to intoxication. Records will be kept of such training.
  - (ii) Personal Licence Holders will receive refresher training every three months as a minimum and records are to be kept of this refresher training. All training records will be made immediately available for inspection by Hampshire Constabulary and any responsible authority upon request. Training records shall be kept for a minimum of 2 years, and shall be kept on the licensed premises to which they relate.
- (3) A minimum of **two (2)** staff, must be in attendance at the premises between the hours of 06:00am and 22:00pm, and 00:00 (midnight) and 05:00am.
- (4)
  - (i) A suitable and sufficient CCTV camera system linked to a suitable recording facility shall, so far as is reasonably practicable, be operational at the premises during any period in which licensable activities are provided.
  - (ii) So far as is reasonably practicable, the CCTV camera system shall be maintained in good working order at all times.
  - (iii) All CCTV recorded images and footage must, so far as is reasonably practicable, be of evidential standard / quality.
  - (iv) All CCTV recorded images and footage must be retained for a minimum period of 30 days and made available to the police, Trading Standards, Fire Brigade and/or licensing authority on request.
  - (v) A competent person conversant with the operation and retrieval of information contained in the CCTV system / footage shall be available to attend the premises at all times.
- (5) The Designated Premises Supervisor (DPS) must have passed the BIIAB Level 2 Award for Designated Premises Supervisors (ADPS) or equivalent qualification by 20<sup>th</sup> January 2015. Any new DPS appointed

after 20<sup>th</sup> January 2015 must complete the same within 3 months of appointment.

- (6) All sales of alcohol must be personally authorised by a Personal Licence Holder. If a Personal Licence Holder is not present at the premises, no sales of alcohol will be made.
  
- (7) (i) There will be a Challenge 25 policy operating at the premises. Challenge 25 means that the holder of the premises licence shall ensure that every individual, who visually appears to be under 25 years of age and is seeking to purchase, or be supplied with, alcohol at the premises or from the premises, shall produce identification proving the individual to be 18 years of age or older. Acceptable identification for the purposes of age verification will include a driving licence, passport or photographic identification bearing the 'PASS' logo and the person's date of birth. If a person seeking alcohol is unable to produce acceptable means of identification, no sale of alcohol will be made to that person.
  
- (ii) 'Challenge 25' posters shall be displayed in prominent positions at the premises.



### Annex 4 – Plans

This licence permits the licensable activities stated at the premises addressed above and outlined below in accordance with the plan(s) attached and marked 14/00237/LAPRER – 10.



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