



## RUSHMOOR BOROUGH COUNCIL

# PREMISES LICENCE

## Licensing Act 2003

### Part 1 – Premises Details

#### Postal address of premises, or if none, ordnance survey map reference or description

**Address:** 128 Victoria Road  
Aldershot  
Hampshire  
GU11 1JX

**Map Ref (E):** 486443  
**Map Ref (N):** 150652  
**UPRN:** 100062322672

**Telephone** 01252 331322

#### Where the licence is time limited the dates

- This licence is **NOT** time limited

#### Licensable activities authorised by the licence

- The retail sale / supply of alcohol **ONLY**.

#### Times the licence authorises the carrying out of licensable activities

- On any day - 07:00am to 20:00pm

#### The opening hours of the premises

- On any day - 07:00am to 20:00pm

#### Where the licence authorises supplies of alcohol whether these are on and/or off supplies

- Alcohol may be sold / supplied for consumption **OFF** the premises **ONLY**

## Part 2

### Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**Name:** Carmen Strat  
**Address:**  
**Telephone:**  
**Email:**

### Registered number of holder, e.g. company number, charity number (where applicable)

➤ Not applicable

### Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

**Name:** Carmen Strat  
**Address:**  
**Telephone:** Not Known  
**Email:** Not Known

### Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

**Personal licence number:** 17/00562/LAPER  
**Issuing authority:** Rushmoor Borough Council

Granted by Rushmoor Borough Council, as licensing authority  
pursuant to the Licensing Act 2003 and regulations made thereunder

Date Licence Granted: 10<sup>th</sup> December 2014  
Licence Effective From: 10<sup>th</sup> December 2014  
Date Last Modified: 3<sup>rd</sup> August 2017  
(Change of DPS)

SIGNED on behalf of the  
Head of Environmental Health & Housing Services  
(Authorised Officer)

**Annex 1 – Mandatory conditions**

- (1) No supply of alcohol may be made under the premises licence:-
  - (i) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (ii) at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- (3)
  - (i) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
  - (ii) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
- (4) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

**Annex 2 – Conditions consistent with the Operating Schedule**

- (1) (i) A suitable and sufficient CCTV camera system linked to a suitable recording facility, which is able to cope with the levels of illumination in all areas of the premises including the external areas, shall, so far as is reasonably practicable, be operational at the premises during any period in which licensable activities are permitted.
- (ii) The CCTV system shall incorporate cameras covering internal and external areas of the premises, including the entrance/exit.
- (ii) So far as is reasonably practicable, the CCTV system must be maintained in good working order at all times.
- (iii) CCTV recordings and footage must be retained for a minimum period of 28 (twenty-eight) days and be made available for review by the Police upon request (subject to the requirements of the Data Protection legislation in force at the time).
- (iv) The recording system shall be able to capture a minimum of 4 frames per second, and shall be tamper proof e.g. password protected.
- (v) All CCTV recorded images / footage and copies thereof shall, so far as is reasonably practicable, display the correct time and date of each recording.
- (vi) Suitable and sufficient warning signs shall be displayed in the public areas of the premises advising that CCTV is in operation at the premises.
- (vii) A competent person conversant with the operation and retrieval of information contained in the CCTV system / footage shall be available to provide immediate copies of footage to the police on request. Any images recovered must be in a viewable format on either disc or VHS. Footage supplied in a digital format on CD or DVD will also have a copy of the CCTV system software enabled on the disc to allow playback.
- (viii) Written records shall be kept and made available to the responsible authorities to show that the system is checked on a weekly basis to ensure that it is working correctly. In the event of a technical failure of the CCTV equipment a responsible person nominated by the licence holder shall report the failure to the Police within 24 hours.

- (2) A metal roller shutter shall be fixed and operational at the front external window of the premises to ensure the shop front is safe and secure at all times.
- (3) A clear and legible notice shall be prominently displayed on the exterior frontage of the premises advertising the hours when licensable activities are permitted
- (4) No custom shall be sought by means of personal solicitation outside, or in the vicinity of, the premises.
- (5) Prominent, clear and legible notices shall be displayed at all exits requesting patrons and staff to respect the needs of local residents and to leave the premises and area quietly.
- (6) So far as is reasonably practicable, and where appropriate, staff shall verbally remind customers to use the premises in an orderly and respectful manner and respect local residents when leaving the premises.
- (7) All lighting, including external lighting and lights activated by sensors, shall be correctly adjusted so that it only illuminates the surface(s) intended and does not unreasonably throw light onto neighbouring property and cause nuisance.
- (8) A suitable and sufficient number of litterbins shall be provided within the premises and at the exits from the premises.
- (9) Disposal of refuse into external receptacles and the movement of such receptacles, where the noise may be audible to neighbouring properties, shall be minimised between 23:00pm and 07:00am.
- (10) Deliveries to the premises shall be carried out at such time and in such a manner as to prevent nuisance and disturbance to nearby residents.
- (11) All staff, particularly those arriving at the premises early in the morning or leaving following the cease of trading each day, shall conduct themselves in such a manner to avoid causing disturbance to nearby residents.
- (12) (i) Anyone authorised to sell or supply alcohol at the premises shall request and ensure sight of suitable identification, for proof of age, of any person appearing to them to be under the age of 25 (twenty-five) and who is attempting to purchase alcohol.  
  
(ii) For the purposes of this condition, suitable identification is photo driving licence, passport, military identification or any other photographic identification bearing the "PASS" logo and the person's date of birth.

- (ii) Further to the above, anyone authorised to sell or supply alcohol at the premises shall be instructed that no sale of alcohol shall be made unless suitable identification, for proof of age, can be provided.
  - (iii) Suitable and sufficient warning signs shall be displayed in the premises providing information in respect of the above challenge 25 policy and the request for suitable identification in connection thereof.
- (13) (i) A written log shall be kept of all refusals, including refusals to serve alcohol. The holder of the premises licence shall ensure that the refusals log is properly maintained and this shall involve, but is not limited to, nominating in writing a responsible person to check and sign it on a weekly basis.
- (ii) Written records of any refusals shall be kept for a minimum of 12 (twelve) months and made available to authorised officers on request.
- (14) (i) Anyone authorised to sell alcohol at the premises shall (before being permitted to make sales of alcohol) be suitably trained and pass a written test in respect of the following matters to a level commensurate with their role and responsibilities:-
- (a) the refusal of the sale of alcohol to those who appear intoxicated and how to recognise them
  - (b) the steps to be taken where an individual appearing to be under the age of 25 attempts to purchase alcohol
- (ii) Refresher training shall take place at least every 6 months.
- (15) Written records of such training shall be maintained and be signed and dated by the member of staff receiving the training. They shall be kept on the premises to which they relate for a minimum of 2 years and be made available to the responsible authorities immediately on request.
- (16) All staff shall be suitably trained in respect of the conditions of this licence and the requirements of other relevant legislations to a level commensurate with their role and responsibilities.

**Annex 3 – Conditions attached after a hearing by the licensing authority**

None



## Annex 4 – Plans

This licence permits the licensable activities stated at the premises addressed above and outlined below in accordance with the plan(s) attached and marked 14/00660/LAPRE – 9.

