



# PREMISES LICENCE

## Licensing Act 2003

### Part 1 – Premises Details

#### Postal address of premises, or if none, ordnance survey map reference or description

**Address:** Rushmoor Community Football Club  
Southwood Playing Fields  
Grasmere Road  
Farnborough  
Hampshire  
GU14 0LE

**Map Ref (E):** 485273  
**Map Ref (N):** 155432  
**UPRN:** 10008777453

**Telephone** 01252 372896

#### Where the licence is time limited the dates

- This licence is **NOT** time limited

#### Licensable activities authorised by the licence

- (1) The retail sale / supply of alcohol;
- (2) The provision of regulated entertainment by way of live music, (indoors only); and
- (3) The provision of regulated entertainment by way of recorded music, (indoors only);

#### Times the licence authorises the carrying out of licensable activities

- (1) The retail sale / supply of alcohol:-
  - On any day – 11:00am to 22:45pm
- (2) The provision of regulated entertainment by way of live music:-
  - Mondays to Fridays – 12:00noon to 23:00pm; and
  - Saturdays & Sundays – 09:00am to 23:00pm
- (3) The provision of regulated entertainment by way of recorded music:-
  - Mondays to Fridays – 12:00noon to 23:00pm; and
  - Saturdays & Sundays – 09:00am to 23:00pm

#### The opening hours of the premises

- Not known

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**➤ Alcohol may be sold / supplied for consumption **ON** the premises **ONLY****Part 2****Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

**Name:** Rushmoor Community Football Club  
**Address:** Southwood Playing Fields  
Grasmere Road  
Farnborough  
Hampshire  
GU14 0LE

**Telephone:** 01252 372896  
**Email:** [secretary@rushmoor.com](mailto:secretary@rushmoor.com)

**Registered number of holder, e.g. company number, charity number (where applicable)**

➤ N/A

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**

**Name:** David Ryan Dewey  
**Address:**

**Telephone:** Not known  
**Email:** Not known

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

<b>Personal licence number:</b>	22/00232/LAPER
<b>Issuing authority:</b>	Rushmoor Borough Council

Granted by Rushmoor Borough Council, as licensing authority  
pursuant to the Licensing Act 2003 and regulations made thereunder

Date Licence Granted: 22<sup>nd</sup> October 2009  
Licence Effective from: 22<sup>nd</sup> October 2009  
Date Last Modified: 23<sup>rd</sup> March 2022  
(Change of DPS)

SIGNED on behalf of the  
Head of Operational Services  
(Authorised Officer)

**Annex 1 – Mandatory conditions**

- (1) No supply of alcohol may be made under the premises licence:-
  - (i) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (ii) at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- (3) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (4) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
  - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
  - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- (5) The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- (6) (i) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (ii) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (7) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
  - (b) an ultraviolet feature.
- (8) The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml;
  - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”
- (9) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

**Annex 2 – Conditions consistent with the Operating Schedule**

- (1) No licensable activities shall be undertaken except during permitted hours.
- (2)
  - (i) The premises shall not be used for the provision of licensable activities provided as part of any function or event booked by, anyone under the age of 25 years of age.
  - (ii) The premises shall not be used for the provision of licensable activities provided as part of any function, for or on behalf of, anyone in their teenage years.
  - (iii) For the purposes of condition 2 (i) and (ii) above, functions and events shall be taken to include any party, celebration or event of a similar description (e.g. birthday celebration).
- (3)
  - (i) A suitable and sufficient plan of the premises clearly illustrating its own location with the building and the evacuation route(s) to the appropriate fire assembly point(s), together with the location of fire fighting equipment, shall be prominently displayed at all exit points.
  - (ii) Suitable and sufficient fire fighting equipment (e.g. fire extinguishers) shall be provided at all exit points throughout the premises. All such fire fighting equipment shall be checked and serviced (as may be appropriate) at suitable and sufficient intervals and otherwise be readily available for use at all times.
- (4)
  - (i) A suitable and sufficient membership scheme (including rules of membership and a code of conduct for all members and their guests) shall be implemented and actively enforced at the premises. Copies of these rules shall be made available to the Licensing Authority and/or Police on request.
  - (ii) Licensable activities may only be provided to, or on behalf of, individuals who subscribe to membership of the club.
- (5) A written log shall be kept of all refusals including refusals to serve alcohol. The holder of the premises licence shall ensure that the refusals log is properly maintained and this shall involve, but is not limited to, nominating in writing a responsible person to check and sign it on a weekly basis.
- (6)
  - (i) A suitable and sufficient CCTV camera system linked to a suitable recording facility shall, so far as is reasonably practicable, be operational at the premises during any period in which licensable activities are permitted.

- (ii) All CCTV recorded images / footage and copies thereof shall, so far as is reasonably practicable, display the correct time and date of each recording.
- (7) Each evening of opening a designated officer of the club is appointed who is responsible for the management of activities and also for liaison with all public and emergency services.
- (8) Any proposed activities during extended hours will be reviewed and assessed by our welfare officer to confirm that they are compliant with our objectives and duty of care to children attending during opening hours.

**Annex 3 – Conditions attached after a hearing by the licensing authority**

- (1)
  - (i) Alcohol shall only be permitted to be consumed on the premises and its immediate vicinity (where immediately vicinity for these purposes means the area shown as hatched black on plan attached to this licence). No alcohol may be sold for consumption off the premises.
  - (ii) The licence holder shall (pro)actively monitor and enforce condition 1(i) at all times.
- (2)
  - (i) The licence holder shall ensure that every individual who appears to be under 21 years of age seeking to purchase or be supplied with alcohol at or from the premises shall produce means of identification acceptable to the Licensing Authority (passport, photo driving licence or PASS accredited photo ID) proving that individual to be 18 years of age or older. If the person seeking alcohol is unable to produce acceptable means of identification, no sale or supply of alcohol will be made to or for that person.
  - (ii) All employees and staff at the premises shall be given suitable and sufficient training to a level commensurate with their role and responsibilities in line with condition 2(i) above. Such training shall be provided not less than every six months.
  - (iii) A suitable written record of any training provided in connection with the above must be kept and made available to officers of Rushmoor Borough Council on request (e.g. the date(s) and time(s) when any training was undertaken, the nature of the training provided, the documentation given, together with a record of the person(s) who attended and provided the training).
  - (iv) Suitable and sufficient warning signs shall be displayed in the premises providing information in respect of the above challenge 21 policy and the request for suitable identification in connection thereof.
- (3)
  - (i) The licence holder shall make suitable and sufficient arrangements to ensure that any gate(s) of any car park on and serving the premises is locked following the provision of any licensable activities which terminate later than the normal time of closure of the car park (no later than 8pm during winter months) and unlocked the following morning.
  - (ii) For the purposes of condition 2(i) above the normal time of closure shall be taken to mean immediately after sunset during the summer months and 8pm during winter months; where summer months are



taken to be between May and August (inclusive) and winter months are taken to be between September and April (inclusive).

- (4) Patrons must be prevented from leaving the licensed premise with sealed or unsealed drinking vessels and staff shall (pro)actively enforce this at all times.
- (5) No drink(s) shall be served to customers in glass bottles. In all cases, drinks shall be poured into appropriate vessels by the bar staff.
- (6) In all cases, only drinking vessels made from toughened glass or plastic, bearing the stamp required by S16(2) of the Measuring Equipment (Intoxicating Liquor) Regulations 1983 may be used to serve drinks to customers at the premises.
- (7) Suitable and sufficient contact details of one or more individuals with sufficient authority to control activities at the premises –
  - (i) be displayed on or in the vicinity of the premises (so as to be easily readable by anyone external to the premises
  - (ii) or otherwise be distributed to local residents of the areas stipulated in condition (1) above on a regular basis.
- (8)
  - (i) The licence holder (or nominated representative) shall, within a suitable and sufficient time, (pro)actively liaise and/or consult with local residents on any problems and/or non standard licensable activities that may arise and/or otherwise be provided at this premises.
  - (iii) For this purpose local residents shall be taken to include any household along Ullswater Avenue, Ambleside Close, Windermere Close, Grasmere Road, Coniston Close, Thirlmere Road and any other persons with an interest.
- (9) All lighting (including external lighting and lights activated by sensors, timers or any other device) shall be correctly adjusted and/or fitted with suitable screens or baffles so that is illuminates only the surface(s) intended and do(es) not unreasonably throw light onto neighbouring property.
- (10)
  - (i) Except for emergencies, all external doors and windows shall be closed and kept closed between 21:00hrs and the end of the specified opening hours on any day.
  - (ii) Notwithstanding condition 9(i) above, the main access doors serving the premises (i.e. on the southern side of the premises) may

be used for the purpose of access and egress only between 21:00pm and the end of specified opening hours.

- (11) No music or speech shall be relayed via external speakers other than for events with the prior approval of the Licensing Authority.
- (12) Prominent, clear and legible notices must be displayed at all exits requesting patrons and staff to respect the needs of local residents and to leave the premises and area in a quiet and orderly manner.
- (13) (i) The licence holder or a nominated representative shall carry out regular noise assessments of the area adjacent to the premises at the boundary of the nearest residential premises, and if audible, steps shall be taken to reduce noise from the licensed premises to a level where noise is no longer audible at the monitoring points.
- (ii) Noise assessments shall be undertaken from 21.00pm onwards.
- (14) (i) A suitable noise complaints procedure must be established and be in operation at the premises (e.g. all staff must be familiar with the complaints procedure and any complaint(s) made in respect of the premises, its customers, staff and/or the activities carried on there must be investigated and remedied as soon as, and, so far as is reasonably practicable to prevent public nuisance).
- (ii) Suitable written records of noise assessments and any remedial actions taken shall be kept and made available to officers of Rushmoor Borough Council and the Police on request (e.g. the date(s) and time(s) when any assessment was made, the location of the assessment(s), the findings of each assessment, any action(s) taken in response, together with the name of the person(s) who made the assessment(s) or took remedial action).
- (15) The external area/gardens shall be available only for the use of smokers after 21.00pm. No licensable activities and or the consumption of alcohol or other drinks shall take place within the external areas after 21.00pm. Existing patrons shall be asked to leave this area quietly.
- (16) The area in the immediate vicinity of the premises shall be cleared of litter, including waste arising from smoking activities, on a regular basis and always at the close of business.
- (17) All staff will be made aware of the conditions of this licence and this shall be recorded by a mechanism in writing.

## Annex 4 – Plans

This licence permits the licensable activities stated at the premises addressed above and outlined below in accordance with the plan(s) attached and marked 15/00302/LAPRE – 12.

