



RUSHMOOR
BOROUGH COUNCIL

PREMISES LICENCE

Licensing Act 2003

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description

Address: Rushmoor Community Stadium
Cherrywood Road
Farnborough
Hampshire
GU14 8UD

Map Ref (E): 486318
Map Ref (N): 157525
UPRN: 100062327359

Telephone 01252 541469

Where the licence is time limited the dates

➤ This licence is **NOT** time limited

Licensable activities authorised by the licence

- (1) The retail sale / supply of alcohol;
- (2) The provision of regulated entertainment by way of live music ;
- (3) The provision of regulated entertainment by way of recorded music;
- (4) The provision of regulated entertainment by way of performance of dance ;
- (5) The provision of regulated entertainment by way of anything of a similar description to items (2), (3) or (4) above; and
- (6) The provision of late night refreshment.

Times the licence authorises the carrying out of licensable activities

- (1) The sale by retail of alcohol and the provision of regulated entertainment by way of the performance of dance, live and recorded music (indoors):-
 - Sunday to Thursday 12:00pm – 23:00pm;
 - Friday's and Saturday's 12:00pm – 01:00am the following day
 - On Christmas Eve, New Year's Eve & Bank Holidays - 12:00pm – 01:00am the following day
- (2) The sale by retail of alcohol(outdoors)(limited to four events per calendar year if not run under the FA)

➤ Friday's and Saturday's 12:00pm – 20:00pm

(3) The provision of regulated entertainment by way of live and recorded music (outdoors) (limited to 3 events per calendar year)

➤ Friday's and Saturdays 12:00pm – 20:00pm

(4) The provision of late night refreshment (indoors only):-

➤ Friday's and Saturdays 23:00pm – 01:00am the following day

(5) The provision of regulated entertainment by way of anything of a similar description to items (2), (3) or (4) in the above section:-

➤ Sunday's to Thursday – 12:00pm – 23:00pm

➤ Friday's and Saturday's 12:00pm – 00:30am

➤ On Christmas Eve, New Year's Eve & Bank Holiday's 12:pm – 01:00am

(6) The provision of regulated entertainment by way of the performance of dance and anything of a similar description to items (2), (3) or (4) in the above section (outdoors)(limited to 3 events per calendar year):-

➤ Friday's and Saturday's 12:00pm – 20:00pm

The opening hours of the premises

(1) Sunday to Thursday - 09:00am – 23:30pm

(2) Friday's & Saturday's - 09:00am – 01:30am the following day

(3) On Christmas Eve, New Year's Eve and Bank Holidays - 09:00am - 01:30am the following day

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

➤ Alcohol may be sold / supplied for consumption **ON** the premises **ONLY**

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Name: Boro FC Limited
Address: 60 High Street
New Malden
Surrey
KT3 4EZ

Telephone: 01252 541469
Email:

Registered number of holder, e.g. company number, charity number (where applicable)

➤ 08644606 (Company number)

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Name: Sylvia Jones
Address:

Telephone: Not known
Email: Not known

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal licence number:	HARTDC06/00580/LAPER
Issuing authority:	Hart District Council

Granted by Rushmoor Borough Council, as licensing authority
pursuant to the Licensing Act 2003 and regulations made thereunder

Date Licence Granted: 17th March 2017
Licence Effective from: 17th March 2017
Date Last Modified: 9th November 2018
(on Variation)

SIGNED on behalf of the
Head of Environmental Health Services
(Authorised Officer)

Annex 1 – Mandatory conditions

- (1) No supply of alcohol may be made under the premises licence:-
- (i) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (ii) at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- (3) (i) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (ii) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (iii) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
 - (b) an ultraviolet feature.
- (4) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price. For the purposes of this condition –
- (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) “permitted price” is the price found by applying the formula –
$$P = D + (D \times V)$$

Where –

- (i) P is the permitted price

- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
 - (i) The holder of the premises licence
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or
 - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
- (f) Where the permitted price given by Paragraph (b) would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- (g) Paragraph (b)(ii) applies where the permitted price given by Paragraph (b) on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (h) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
- (5) (i) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

- (ii) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behavior or to refer to the effects of drunkenness in any favorable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- (6) The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- (7) The responsible person must ensure that—
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or

supply in a securely closed container) it is available to customers in the following measures—

- (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
- (8) Where, at any specified time(s), one or more individuals must be at the premises to carry out a security activity (within the meaning of the Private Security Industry Act 2001), each individual must be licensed by the Security Industry Authority (SIA).

Annex 2 – Conditions consistent with the Operating Schedule

- (1) A suitable and sufficient CCTV camera system linked to a suitable recording facility shall, so far as is reasonably practicable, be operational at the premises during any period in which licensable activities are permitted
 - (a) So far as is reasonably practicable, the CCTV system must be maintained in good working order at all times.
 - (b) CCTV recordings and footage must be retained for a minimum period of 28 (twenty-eight) days and be made available for review by the Police upon request (subject to the requirements of the Data Protection legislation in force at the time).
 - (c) The CCTV system shall be capable of producing immediate recordings on site and a person conversant with the operation and retrieval of information obtained by the CCTV system shall be available to attend the premises at all times.

- (2)
 - (i) Anyone authorised to sell alcohol at the premises shall (before being permitted to make sales of alcohol) be suitably trained in respect of the following matters to a level commensurate with their duties and responsibilities:-
 - (a) the refusal of the sale of alcohol to those who appear intoxicated and how to recognise them; and
 - (b) the appropriate precautions to prevent the sale of alcohol to persons under the age of 18.
 - (ii) Written records of such training shall be produced, and be signed and dated by the member of staff receiving the training. They shall be kept on the premises to which they relate for a minimum of 2 years and be made available to the responsible authorities immediately on request

- (3) Anyone authorised to sell or supply alcohol at the premises shall request and ensure sight of suitable identification, for proof of age, of any person appearing to them to be under the age of 25 (twenty-five) and who is attempting to purchase alcohol.
 - (i) For the purposes of this condition, suitable identification is photo driving licence, passport, or any other photographic identification bearing the “PASS” logo and the person’s date of birth.
 - (ii) Further to the above, anyone authorised to sell or supply alcohol at the premises shall be instructed that no sale of alcohol shall be

made unless suitable identification, for proof of age, can be provided.

- (iii) Suitable and sufficient warning signs shall be displayed in the premises providing information in respect of the above challenge 25 policy and the request for suitable identification in connection thereof.
- (4) Except for access and egress, all external doors and windows must be closed and kept closed between 22:00pm and the end of the specified opening hours on any day.
- (5) On any day when Farnborough Football Club first team are playing at the premises, during the period one hour before the game is due to kick off until 17:00pm:
 - (i) in all cases, only drinking vessels made from plastic, bearing the stamp required by S16(2) of the Measuring Equipment (Intoxicating Liquor) Regulations 1983 may be used to serve drinks to customers at the premises; and
 - (ii) no drinks shall be served to customers in glass bottles (in all cases, drinks shall be poured into appropriate vessels)
- (6)
 - (i) Except for during Football Matches and the external events allowed in accordance with the above, no music or speech shall be relayed via external speakers, other than for events with the prior approval of the licensing authority.
 - (ii) Except where approved in accordance with the above, all speakers and other such amplification equipment shall be kept within the premises.
 - (iii) Except where otherwise approved in accordance with the above, speakers and other such amplification equipment shall not be positioned near to or facing openings such as doors and windows.
 - (iv) Testing of the sound equipment prior to an external event shall be restricted to 10:00 – 18:00.
- (7) Suitable and sufficient warning signs shall be displayed in the premises providing information in respect of potential criminal activity such as theft.
- (8)
 - (i) Children under the age of 16 (sixteen) years, shall not be permitted in the premises at any time unless they are accompanied by an adult (over 18 years).

- (ii) Entry to the premises is not permitted at the end of the specified opening hours on any day.
 - (iii) Suitable and sufficient signage shall be displayed in the premises and outside detailing the admission policy.
 - (iv) Suitable training shall be given to all staff in respect of the admission policy in force at the time.
- (9) A clear and legible notice shall be prominently displayed on the exterior frontage of the premises advertising the hours when licensable activities are permitted
- (10) Children shall not be permitted to sit, stand or make purchases at the bar, at any time.
- (11) A written log shall be kept of all refusals, including refusals to serve alcohol. The holder of the premises licence shall ensure that the refusals log is properly maintained and this shall involve, but is not limited to, nomination in writing a responsible person to check and sign it on a weekly basis
- (12) (i) The licence holder or nominated representative(s) shall carry out a regular noise assessment of the area adjacent to the premises.
- (ii) Noise assessments shall take place on all sides of the premises at the boundary of the nearest residential premises, and if audible steps shall be taken to reduce noise from the premises to a level where it is no longer audible at the monitoring points.
- (iii) These assessments shall be undertaken at hourly intervals from 23:00pm when licensable activities are taking place.
- (iv) Written records of these assessments and any remedial actions(s) taken shall be kept and made available to either the local authority or the Licensing Authority when requested.
- (13) (i) A suitable noise complaints procedure must be established and in operation at the premises (e.g. all staff must be familiar with the complaints procedure and any complaint(s) made in respect of the premises, its customers, staff and/or the activities carried on there must be investigated and remedied as soon as, and, so far as is reasonably practicable to prevent public nuisance)
- (ii) Suitable written records (e.g. the nature of any complaint(s), action(s) taken in response, the date(s) and time(s) when any complaint was made, together with the name of the person(s) who handled the complaint) and any actions taken,(including those

taken in conjunction with Rushmoor's Duty Officer in accordance with the Noise management section of the Event Management Plan for any event), must be kept and made available to officers of Rushmoor Borough Council on request.

- (iii) A suitable contact number shall be provided and maintained for the purposes of the receipt of any such complaints.
- (14)
- (i) At any function to celebrate either an 18th or 21st birthday, a minimum of 2 (two) SIA licensed door supervisors shall be employed and in attendance (i.e. on duty) at the premises solely to carry out door supervisor / security duties at all times that the premises is open to members of the public.
 - (ii) Door staff will be positioned, whereby they can follow a strict admission policy
- (15) With the exception of the external events allowed in accordance with the above, no licensable activities or the consumption of food or drink shall be permitted on the external pitch/stadium area between 22:30pm and the end of specified opening hours on any day. Only smoking may be permitted in any authorised external area(s) of the premises during the time stated.
- (16)
- (i) Prominent, clear and legible notices shall be suitably located on all exit doors of the licensed premises requesting patrons and staff to respect the needs of local residents and to leave the premises and area quietly.
 - (ii) Management and staff at the premises shall ensure that the need to leave the premises and area quietly is verbally reiterated to patrons leaving the premises.
- (17)
- (i) For any event not run under the FA, which involves licensable activities taking place in the external area of the premises a suitable and sufficiently comprehensive Event Management Plan shall be developed, implemented and submitted to the licensing authority at least 6 (six) weeks prior to the first day on which the event is due to commence.
 - (ii) The Event Management Plan shall include the licence holders intentions in respect of measures to be implemented to promote the licensing objectives, including but not limited to:
 - (a) Security/stewarding
 - (b) Noise Management

- (c) Traffic Management
 - (d) Emergency Planning
 - (e) Precautions in respect of alcohol sales & consumption
- (iii) The Event Management Plan shall be established, maintained and implemented to the satisfaction of the responsible authorities.
- (iv) For the purposes of the above, a suitable and sufficient noise management section shall include but is not limited to:
- (a) details of the predicted noise level for the event(s) in question;
 - (b) the attenuation measures to be taken;
 - (c) details of the monitoring arrangements to be undertaken at sensitive premises, including the frequency of monitoring and the noise levels adjacent to the source of the noise;
 - (d) set out the nature and extent of the distribution of relevant information to residents in accordance with condition (18) below; and
 - (e) any additional relevant information that shows how the prevention of public nuisance shall be addressed and achieved.
- (18) For any event involving external regulated entertainment, the licence holder shall, at least 2 (two) weeks before the event is due to commence, distribute to local residents relevant information; which shall include details of the event, details of sound testing prior to the event, what to do in the event of complaint, together with the events complaint hotline telephone number and Rushmoor Borough Council's out – of – hours telephone number. The area and/or residents to which the relevant information is distributed shall be agreed in writing with the licensing authority.
- (19) A suitably, qualified and experienced noise consultant (or representative thereof) employed by the premises licence holders at their own expense, shall be present on site for the duration of any non FA event involving licensable activities while live or recorded music and/or other amplified sound is provided in the stadium/pitch area of the premises. The noise consultant shall proactively monitor, advise on and have sufficient authority to control music sound level as may be appropriate to prevent public nuisance.

- (20) (i) Where external regulated entertainment takes place, the Music Noise Level (MNL) measured 1m from the façade of noise sensitive premises (being a premises where the occupants are likely to suffer nuisance from excessive noise) shall not exceed 70dB(A) over a 15 minute period. Where music noise levels exceeds this, steps shall be taken to ensure the noise level is lowered to acceptable levels.
- (ii) The person operating the music system is to be made aware of the noise limits and the role of the noise consultant. The noise consultant shall have regular and direct contact with the person operating the music system and give advice on the volume and have authority to adjust the level of the music.
- (iii) The music Noise Level shall be measured using a sound level meter complying with at least Class 2 of BS EN 61672-1:2013 at locations agreed with Environmental Health prior to the event.
- (iv) Readings from any noise monitoring equipment shall be suitably recorded and copies provided on request of Licensing or Environmental Health. All readings shall be recorded in such a way as to allow the relevant authorities to monitor and examine said readings during the event.
- (v) The licence holder shall ensure that Rushmoor Borough Council's Duty Officer is notified immediately of any complaints received.
- (21) Noise levels from music sound systems, Public Address systems, on-site generators, compressors, refrigeration equipment, cooking & extraction systems and other plant and equipment operating during any event involving licensable activities shall be suitably monitored and controlled to ensure they do not cause nuisance.
- (22) (i) A zero tolerance approach shall be taken towards the presence and use of illegal drugs on the premises.
- (ii) Suitable and sufficient, prominent, clear and legible notices shall be displayed at the premises, advising patrons of the above zero tolerance approach to drugs.
- (23) All lighting (including external lighting) shall be correctly adjusted so that it only illuminates the surface(s) intended and does not throw light on to or into neighbouring property.
- (24) External lighting shall be fitted with properly designed screens, baffles, shrouds or louvers in order to permit the direction and control of light beams.

- (25) Dependant on the activities, events and risks at the premises, a suitably trained first aider or an appointed person for first aid must be present on the premises at all times during licensable activities. Suitable and sufficient supplies of first aid equipment and materials must also be made available to members of the public.
- (26) Disposal of refuse such as waste bottles into external receptacles, where the noise will be audible to neighbouring properties, must not occur between 2300hrs and 0800 hrs.
- (27) Suitable and sufficient litterbins shall be provided in the vicinity of the premises (including suitable receptacles to dispose of litter arising from smoking activities).
- (28) Customers shall not be sought by means of personal solicitation outside or in the vicinity of the premises.
- (29) No advertising materials shall be distributed or displayed which contain obscene images.
- (30) All employees shall be made aware of the conditions attached to this licence by a mechanism in writing.

Annex 3 – Conditions attached after a hearing by the licensing authority

None

Annex 4 – Plans

This licence permits the licensable activities stated at the premises addressed above and outlined below in accordance with the plan(s) attached and marked 18/00612/LAPRE – 17, 18 & 19.

