



# RUSHMOOR BOROUGH COUNCIL

## PREMISES LICENCE Licensing Act 2003

### Part 1 – Premises Details

#### Postal address of premises, or if none, ordnance survey map reference or description

**Address:** 2 - 4 Wellington Street  
Aldershot  
Hampshire  
GU11 1DZ

**Map Ref (E):** 486368  
**Map Ref (N):** 150784  
**UPRN:** 200003209479

**Telephone** Not Known

#### Where the licence is time limited the dates

- This licence is **NOT** time limited

#### Licensable activities authorised by the licence

- The retail sale / supply of alcohol **ONLY**

#### Times the licence authorises the carrying out of licensable activities

- (1) The retail sale / supply of alcohol:-
- On any day - 08:00am to 21:00pm.

#### The opening hours of the premises

- On any day - 08:00am to 21:00pm

#### Where the licence authorises supplies of alcohol whether these are on and/or off supplies

- Alcohol may be sold / supplied for consumption **OFF** the premises **ONLY**.

## Part 2

### Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**Name:** Dhampus Ltd  
**Address:** The Accounting Practice Limited  
16 Grosvenor Road  
Aldershot  
Hampshire  
GU11 1DP  
**Telephone:** Not Known  
**Email:** Not Known

### Registered number of Holder, e.g. company number, charity number (where applicable)

➤ 11582644 (Company number)

### Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

**Name:** Kamal Gurung  
**Address:**  
**Telephone:** Not Known  
**Email:** Not Known

### Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

**Personal licence number:** LP7003262  
**Issuing authority:** Reading Borough Council

Granted by Rushmoor Borough Council, as licensing authority  
pursuant to the Licensing Act 2003 and regulations made thereunder

Date Licence Granted: 8<sup>th</sup> November 2019  
Date Licence Effective: 8<sup>th</sup> November 2019  
Date Last Modified: 14<sup>th</sup> December 2021  
(Change of DPS)

**SIGNED** on behalf of the  
Head of Operational Services  
(Authorised Officer)

**Annex 1 – Mandatory conditions**

- (1) No supply of alcohol may be made under the premises licence:-
  - (i) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (ii) at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- (3)
  - (i) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
  - (ii) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
  - (iii) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
    - (a) a holographic mark, or
    - (b) an ultraviolet feature.
- (4) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises, for a price which is less than the permitted price.
  - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
  - (b) “permitted price” is the price found by applying the formula –

$$P = D + (D \times V)$$

Where –

- (i) P is the permitted price

- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
  - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
- (i) The holder of the premises licence
  - (ii) The designated premises supervisor (if any) in respect of such a licence, or
  - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
- (f) Where the permitted price given by Paragraph (b) would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- (g) Paragraph (b)(ii) applies where the permitted price given by Paragraph (b) on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (h) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

**Annex 2 – Conditions consistent with the Operating Schedule**

- (1) No licensable activities shall be undertaken except during permitted hours.
- (2) A colour recording CCTV system which is fully compliant with the guidance contained in the Information Commissioner's Office (ICO) guidance document ([www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk)) regarding installation of CCTV, shall be installed and fully operational at the premises at all times that licensable activities are permitted.
  - (i) The system shall be able to cope with all levels of illumination.
  - (ii) The recording equipment shall be stored and operated in a secure environment with limited access, to avoid damage, theft, unauthorised viewing and maintain the integrity of the system.
  - (iii) The system shall be serviced at twelve monthly intervals and maintained to a standard that is acceptable to the police licensing department responsible for the area.
  - (iv) The system clock shall be checked regularly for accuracy taking account of GMT and BST.
  - (v) The system shall have sufficient storage capacity for a minimum of 28 days evidential quality recordings (minimum 4 frames per second).
  - (vi) The images produced shall be date and time stamped.
  - (vii) A notice shall be displayed at the entrance to the premises advising that CCTV is in operation.
  - (viii) CCTV cameras shall be installed and fully operational whilst the venue is open to the public to cover the area immediately outside the front of the premises and the inside of the premises.
  - (ix) At all times that the premises is open to the public a person shall be in attendance, who is nominated by the data controller has access to the secure area - is able to operate the equipment and be able to export the data onto a readable format and provide it to the Police on request (subject to the data protection requirements in force at the time)
  - (x) All operators shall receive training from the installer when equipment is installed and this shall be cascaded down to new members of nominated staff.

- (xi) There shall be available on the premises a simple operator's manual to assist in replaying and exporting data and to produce images to the police (subject to the data protection requirements in force at the time).
  - (xii) In the event of a technical failure of the CCTV equipment, the premises licence holder or DPS shall by email, notify the police licensing department responsible for the area within 24 hours.
- (3) A suitable and sufficient audible intruder alarm shall be provided and operational at the premises and be maintained in good working order at all times
  - (4) A suitable panic alarm system shall be implemented and maintained at the premises for the use of staff in emergencies.
  - (5) Tills shall be securely fixed to the counter on which they are placed.
  - (6) All members of staff shall be trained in relation to underage sales of alcohol to a level commensurate with their duties and responsibilities.
    - (i) All staff shall be trained to ask any customer attempting to purchase alcohol, who appears to be under the age of 25 years (or older if the licence holder so elects) for evidence of age (Challenge 25). This evidence shall be photographic, such as passport or photographic driving licence, or other form of identification bearing the customer's photograph, date of birth and the Proof of Age Standards Scheme (or similarly accredited scheme) hologram, until other effective identification technology (for example, thumb print or pupil recognition is introduced). All staff shall be instructed, through training, that a sale shall not be made unless this evidence is produced. A written or electronic record of all training shall be kept and made available to authorised officers on request.
    - (ii) All staff shall receive refresher training every six months as a minimum and records are to be kept of this refresher training which shall be signed and dated by the member of staff who received that training.
    - (iii) All training records be made immediately available for inspection by Hampshire Constabulary and any Responsible Authority upon request. The training records shall be kept for a minimum period of two years on the premises to which they relate.
    - (iv) Suitable and sufficient warning signs shall be displayed in the premises providing information in respect of the above challenge 25 policy and the request for suitable identification in connection thereof.

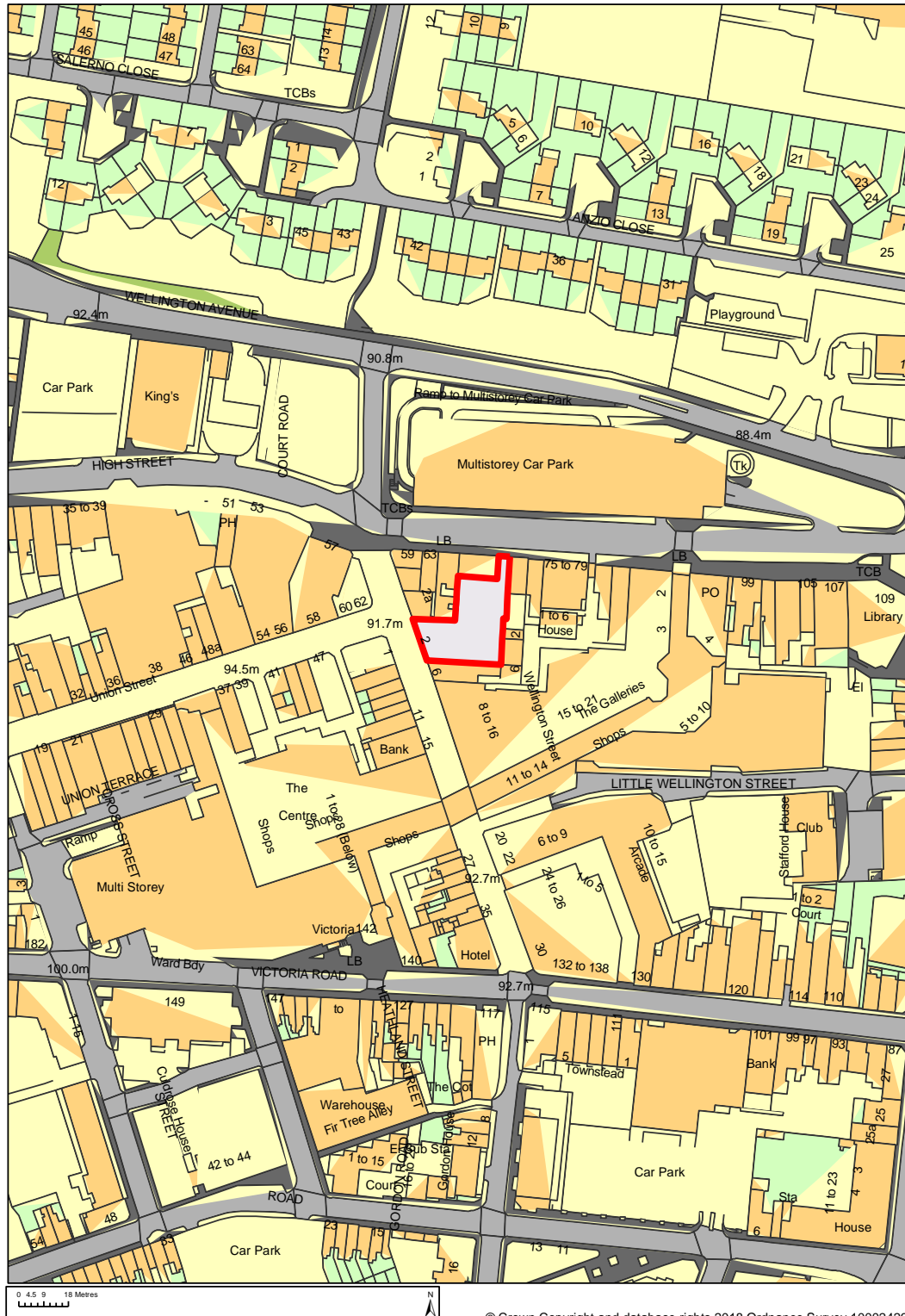
- (7) All sales tills within the premises shall use and maintain a suitable till prompt system that informs (by way of a suitable prompt) operators to check the age of any person attempting to purchase alcohol.
- (8)
  - (i) An electronic or written log shall be kept of all refusals, including refusals to sell alcohol. The Premises Licence Holder shall ensure that the refusals log is checked, signed and dated on a weekly basis by the Store Manager/Manageress. An electronic or written log should be printed, if available.
  - (ii) The refusals log shall be kept and maintained at the premises for a minimum of 12 months and be available for inspection immediately upon request by Hampshire Constabulary and/or any Officer of a Responsible Authority.
- (9) Alcohol shall only be displayed for sale where it is directly visible to staff from the service counter.
- (10) Notwithstanding the above, Spirits shall be located behind the main point of sale counter in an area accessible only to staff
- (11) All lighting including external lighting shall be correctly adjusted to strike a balance between the need to protect against crime and disorder, whilst preventing a nuisance to nearby properties.
- (12) The licence holder or nominated representative shall ensure that the area in the immediate vicinity of the premises is cleared of litter on a regular basis and always at the close of business.
- (13) All staff employed at the premises shall be made aware of the conditions attached to this licence by a mechanism in writing.

**Annex 3 – Conditions attached after a hearing by the licensing authority**



## Annex 4 – Plans

This licence permits the licensable activities stated at the premises addressed above and outlined below in accordance with the plan(s) attached and marked 19/00755/LAPRE-10.



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