



RUSHMOOR
BOROUGH COUNCIL

CLUB PREMISES CERTIFICATE

Licensing Act 2003

Club Details

Name of club in whose name this certificate is granted and relevant postal address

Address: Cove Ivy Leaf Club
111 Cove Road
Farnborough
Hampshire
GU14 0HF

Map Ref (E): 485710
Map Ref (N): 155646
UPRN: 100062325944

Telephone 01252 548002

If different from above, the postal address of club premises to which this certificate relates, or map reference or description

Address: As above

Map Ref (E):
Map Ref (N):
UPRN:

Telephone

Where the club premises certificate is time limited the dates

- This club premises certificate is **NOT** time limited

Qualifying club activities authorised by the certificate

- (1) The supply of alcohol to members and bona fide guests;
- (2) The performance of plays (indoors only);
- (3) The exhibition of film(s) (indoors only);
- (4) The provision of indoor sporting events (indoor pub games only);
- (5) The provision of live music (indoors only);
- (6) The provision of recorded music (indoors only);
- (7) The performance of dance (indoors only); and
- (8) The provision of entertainments by way of anything similar description to items (5), (6) and (7) (limited to Cabaret only), (indoors only)

Times the certificate authorises the carrying out of qualifying club activities

- (1) The provision of live music (including Karaoke):-
- Sunday to Friday – 08:00am to 23:00pm;
 - Saturday's – 08:00am to 23:30pm;
 - On St. David's Day (1st March), St. Patrick's Day (17th March), St. George's Day (23rd April), St. Andrew's Day (30th November) and St. Stephen's Day (26th December) – 08:00am to 01:00am the following day;
 - On Christmas Day (25th December) – 08:00am to 01:00am the following day; and
 - On New Year's Eve (31st December) – 08:00am to 01:00am the following day.
- (2) All other qualifying club activities:-
- Sunday to Saturday - 08:00am to 02:00am the following day.

The opening hours of the club

- On any day – 07:00am to 03:00am the following day.

Where the certificate authorises supplies of alcohol whether these are on and/or off supplies

- Alcohol may be supplied for consumption **ON** and **OFF** the premises

Granted by Rushmoor Borough Council, as licensing authority
pursuant to the Licensing Act 2003 and regulations made thereunder

Date Certificate Granted: 6th August 2005
Date Certificate Effective: 24th November 2005
Date last modified: 8th September 2020
(on variation)

SIGNED on behalf of the
Head of Operations
(Authorised Officer)

Annex 1 – Mandatory conditions

- (1)
 - (i) The supply of any alcohol for consumption off the premises must be made at a time when the premises are open for the purposes of supplying alcohol, in accordance with the club premises certificate, to members of the club for consumption on the premises.
 - (ii) Any alcohol supplied for consumption off the premises must be in a sealed container.
 - (2) Any alcohol supplied for consumption off the premises must be made to a member of the club in person.
 - (3)
 - (i) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (ii) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (4) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
 - (5) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price. For the purposes of this condition –
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) “permitted price” is the price found by applying the formula –
$$P = D + (D \times V)$$
- Where –
- (i) P is the permitted price

- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
 - (i) The holder of the premises licence
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or
 - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
- (f) Where the permitted price given by Paragraph (b) would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- (g) Paragraph (b)(ii) applies where the permitted price given by Paragraph (b) on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (h) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

- (6) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (7) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- (8) The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

- (9) The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
- (10) (i) In respect of the exhibition of films, the admission of children (i.e. anyone aged under 18) must be restricted in accordance with any recommendation(s) made by the film classification body specified (as designated by S4 of the Video Recordings Act 1984 - the British Board of Film Classification).
- (ii) Where a film classification body is not specified, the admission of children must be restricted in accordance with any recommendation(s) made by the licensing authority.

Annex 2 – Conditions consistent with the club Operating Schedule

- (1) No qualifying club activities shall be undertaken except during permitted hours.
- (2)
 - (i) The club shall, so far as is reasonably practicable, ensure and promote responsible alcohol consumption amongst members and guests in attendance at the premises.
 - (ii) In accordance with the above, no promotions that encourage irresponsible or immoderate consumption of alcohol shall be permitted at, from or on behalf of the club.
 - (iii) The club shall take such steps as is reasonably practicable, to discourage criminal actions associated with the consumption of alcohol.
- (3)
 - (i) A zero tolerance approach shall be taken towards the presence and use of illegal drugs / substances on the premises. This policy shall be actively enforced at all times.
 - (ii) A zero tolerance approach shall be taken towards the presence and/or trading of illegally imported / stolen goods on the premises. This policy shall be actively enforced at all times.
- (4)
 - (i) A suitable and sufficient fire alarm system shall be installed and maintained at the premises so as to be operational at the premises at all times during the provision of qualifying club activities.
 - (ii) The fire alarm system referred to above shall be subject to regular testing. While recommending that testing be conducted in accordance with the manufacturers instructions or some other appropriate standard, this shall be undertaken as often as is necessary to ensure public safety.
 - (iii) All staff / employees and members of the club committee shall be given suitable and sufficient information and/or training on the measures and actions to be taken in the event of an emergency.
- (5)
 - (i) The club shall ensure that no individual under 18 (eighteen) years of age is (in)directly sold / served alcohol or tobacco.
 - (ii) In pursuance of the above, anyone authorised to sell or supply alcohol or tobacco at the premises shall request and ensure sight of suitable identification, for proof of age, of any person appearing to them to be under the age of 18 (eighteen) and who is attempting to purchase alcohol or tobacco.

- (iii) No person under the age of 18 shall be permitted to play on / operate any gaming machine on the premises at any time. This condition shall be actively policed and enforced by staff.
 - (iv) No child(ren) shall be permitted to enter or remain on the premises at any time unless accompanied and supervised by a responsible parent, relative or guardian.
- (6)
 - (i) Notwithstanding anything in the preceding conditions, no child(ren) shall be permitted to enter or remain on the premises unless it is during a period specifically designated by the club; whereon such children may be permitted on the premises or part thereof.
 - (ii) Children shall only be permitted (during the designated time(s)) in an area of the club premises as may be specifically designated by the club.
- (7) Except for access and egress, all external doors and windows of the premises must be closed and kept closed between 21:00pm and the end of opening hours on any day.
- (8)
 - (i) No music or speech shall be relayed via external speakers other than for events with the prior approval of the licensing authority.
 - (ii) Except where approval is given in accordance with the above, all speakers and amplification equipment shall be kept within the premises and shall not be positioned near to or otherwise facing openings such as doors or windows.
 - (iii) All speakers and amplification equipment shall be set to a level that ensures that noise from the premises is inaudible at the boundary of the nearest residential premises on all sides of the licensed premises.
- (9)
 - (i) The club secretary or nominated representative(s) shall carry out a regular noise assessment of the area adjacent to the premises whilst qualifying club activities are taking place.
 - (ii) Such assessments shall take place at the boundary of the nearest residential premises, and if audible, steps shall be taken to reduce noise from the club premises to a level where noise is no longer audible at the monitoring points.
- (10)
 - (i) A suitable noise complaints procedure must be established and in operation at the premises (e.g. all staff must be familiar with the complaints procedure and any complaint(s) made in respect of the premises, its customers, staff and/or the activities carried on there must be investigated and remedied as soon as, and, so far as is reasonably practicable to prevent public nuisance).

- (ii) Suitable written records (e.g. the nature of any complaint(s), action(s) taken in response, the date(s) and time(s) when any complaint was made, together with the name of the person(s) who handled the complaint) must be kept and made available to officers of Rushmoor Borough Council on request.
- (11)
 - (i) Prominent, clear and legible notices shall be displayed at all exits requesting patrons and staff to leave the premises and area quietly.
 - (ii) Staff / employees and club officials shall, so far as is reasonably practicable, ensure that members and their guests enter and leave the premises in a considerate manner.
- (12) Disposal of refuse such as waste bottles into external receptacles, where the noise may be audible to neighbouring properties, shall not occur between 22:00pm and 08:00am.
- (13) All external drinking areas of the premises shall be closed and vacated between 22:00pm and the end of the opening hours on any day. Existing patrons shall be asked to leave the area quietly.
- (14) All lighting, including external lighting and lights activated by sensors, shall be correctly adjusted so that it only illuminates the surface(s) intended and does not unreasonably throw light onto neighbouring properties.
- (15)
 - (i) Prominent, clear and legible notices must be displayed within the premises requesting patrons to dispose of litter responsibly.
 - (ii) Suitable and sufficient litterbins shall be provided within the premises or at the exits of the premises to assist with this requirement.
- (16) Suitable and sufficient supplies of first aid equipment / materials must be made available to members, guests and members of the public on request. Dependant on the activities, events and risks at the premises, a suitably trained first aider or an appointed person for first aid must also be present on the premises at all times during licensable activities.
- (17) All staff shall be made aware of the conditions of this club premises certificate by a mechanism in writing.

Annex 3 – Conditions attached after a hearing by the licensing authority

None

Annex 4 – Plans

This certificate permits the qualifying club activities stated at the club premises addressed above and outlined below in accordance with the plan(s) attached and marked 20/00327/LACPC – 12.



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