



# RUSHMOOR BOROUGH COUNCIL

## PREMISES LICENCE Licensing Act 2003

### Part 1 – Premises Details

#### Postal address of premises, or if none, ordnance survey map reference or description

**Address:** 23 Camp Road  
Farnborough  
Hampshire  
GU14 6EN

**Map Ref (E):** 487454  
**Map Ref (N):** 153665  
**UPRN:** 100062326482

**Telephone** Not Known

#### Where the licence is time limited the dates

- This licence is **NOT** time limited

#### Licensable activities authorised by the licence

- The sale by retail of alcohol

#### Times the licence authorises the carrying out of licensable activities

- Monday's to Saturday's – 09:00am – 21:00pm
- Sunday's – 11:00am – 16:00pm

#### The opening hours of the premises

- Monday's to Saturday's – 09:00am – 21:00pm
- Sunday's – 11:00am – 16:00pm

#### Where the licence authorises supplies of alcohol whether these are on and/or off supplies

- Alcohol may be sold / supplied for consumption **OFF** the premises **ONLY**

## Part 2

### Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**Name:** Arden & Scott Ltd  
**Address:** Mercer House  
15 High Street  
Redbourn  
Herts  
AL3 7LE  
**Telephone:** Not known  
**Email:** Not known

### Registered number of holder, e.g. company number, charity number (where applicable)

➤ 12226247

### Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

**Name:** Chris Scott  
**Address:**  
**Telephone:** Not Known  
**Email:** Not Known

### Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

**Personal licence number:** 20/00398/LAPER  
**Issuing authority:** Rushmoor Borough Council

Granted by Rushmoor Borough Council, as licensing authority  
pursuant to the Licensing Act 2003 and regulations made there under

Date Licence Granted: 22<sup>nd</sup> September 2020  
Date Licence Effective: 22<sup>nd</sup> September 2020



SIGNED on behalf of the  
Head of Operational Services  
(Authorised Officer)

**Annex 1 – Mandatory conditions**

No supply of alcohol may be made under the premises licence:-

- (i) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (ii) at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- (3) (i) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (ii) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (iii) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
  - (b) an ultraviolet feature.
- (4) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price. For the purposes of this condition –
- (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
  - (b) “permitted price” is the price found by applying the formula –  
$$P = D + (D \times V)$$

Where –

- (i) P is the permitted price
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
  - (i) The holder of the premises licence
  - (ii) The designated premises supervisor (if any) in respect of such a licence, or
  - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
- (f) Where the permitted price given by Paragraph (b) would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- (g) Paragraph (b)(ii) applies where the permitted price given by Paragraph (b) on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (h) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

**Annex 2 – Conditions consistent with the Operating Schedule**

- (1)
  - (i) A written log shall be kept of all incidents including refusals to sell alcohol. The Premises Licence Holder shall ensure that the refusals log is checked, signed and dated on a weekly basis by the store manager/manageress.
  - (ii) The refusals log will be kept and maintained at the premises and will be available for inspection immediately upon request by Hampshire Constabulary and any responsible authority.
  - (iii) The record of refusals will be retained for 12 months.
- (2)
  - (i) Staff will be trained regarding appropriate precautions to prevent the sale of alcohol to persons under the age of 18, the signs and symptoms of drunk persons and the refusal of sale due to intoxication.
  - (ii) Records will be kept of such training which must be signed and dated by the member of staff who has received that training.
  - (iii) All staff will receive refresher training every six months as a minimum and records are to be kept of this refresher training which should be signed and dated by the member of staff who received that training.
  - (iv) All training records will be made immediately available for inspection by Hampshire Constabulary and any responsible Authority upon request. Training records will be kept for a minimum period of two years.
  - (v) Training records will be kept on the licensed premises to which they relate to.
- (3)
  - (i) There will be a Challenge 25 policy operating at the premises.
  - (ii) Challenge 25 means that the holder of the premises licence shall ensure that every individual, who visually appears to be under 25 years of age and is seeking to purchase or be supplied with alcohol at the premises or from the premises, shall produce identification proving that individual to be 18 years of age or older.
  - (iii) Acceptable identification for the purposes of age verification will include a driving licence, passport or photographic identification bearing the "PASS" logo and the persons date of birth.

- (iv) If the person seeking alcohol is unable to produce acceptable means of identification, no sale or supply of alcohol will be made to or for that person.
- (v) 'Challenge 25' posters shall be displayed in prominent positions at the premises.
- (4)
  - (i) A suitable and sufficient digital CCTV camera system linked to a suitable recording facility, which captures images of evidential quality, shall be operational at the premises during any period in which licensable activities are permitted
  - (ii) The CCTV system shall incorporate cameras covering both the till area and anywhere alcohol is displayed. Cameras shall also cover the entrance / exit of the premises.
  - (iii) Suitable and sufficient warning signs shall be displayed in the public areas of the premises advising that CCTV is in operation at the premises.
- (5) No one carrying open vessels of alcohol will be permitted into the premises at any time.

**Annex 3 – Conditions attached after a hearing by the licensing authority**

None

## Annex 4 – Plans

This licence permits the licensable activities stated at the premises addressed above and outlined below in accordance with the plan(s) attached and marked **20/00403/LAPRE – 9**.

