



RUSHMOOR BOROUGH COUNCIL

PREMISES LICENCE

Licensing Act 2003

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description

Address: 38 – 40 Grosvenor Road
Aldershot
Hampshire
GU11 3DY

Map Ref (E): 486178
Map Ref (N): 150505
UPRN: 100062323541

Telephone 01252 320621

Where the licence is time limited the dates

- This licence is **NOT** time limited

Licensable activities authorised by the licence

- (1) The retail sale / supply of alcohol;
- (2) The provision of regulated entertainment by way of recorded music (indoors only), (**NB:** this does **NOT** permit the use of Karaoke, Compares etc);
- (3) The provision of regulated entertainment by way of performances of dance (indoors only); and
- (4) The provision of regulated entertainment by way of anything of a similar description to those entertainments detailed in items (2) or (3) above (indoors only)

Times the licence authorises the carrying out of licensable activities

All licensable activities:-

- On any day – 11:00am to 04:00am the following day

The opening hours of the premises

- On any day – 11:00am to 04:00am the following day

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

- Alcohol may be sold / supplied for consumption **ON** the premises **ONLY**.

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Name: Vincent Passmore	Telephone: Not Known
Address:	Email: Not known
Name: David John Passmore	Telephone: Not Known
Address:	Email: Not Known

Registered number of holder, e.g. company number, charity number (where applicable)

➤ Not applicable

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Name: Vincent Passmore	Telephone: Not Known
Address:	Email: Not Known

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal licence number:	05/00387/LAPER2
Issuing authority:	Rushmoor Borough Council

Granted by Rushmoor Borough Council, as licensing authority pursuant to the Licensing Act 2003 and regulations made thereunder

Date Licence Granted: 6th August 2005
Licence Effective From: 24th November 2005
Date Last Modified: 18th December 2021
(On Variation)

SIGNED on behalf of the
Head of Operational Services
(Authorised Officer)

Annex 1 – Mandatory conditions

- (1) No supply of alcohol may be made under the premises licence:-
 - (i) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (ii) at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- (3) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (4) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- (5) The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- (6) (i) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (ii) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (7) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
 - (b) an ultraviolet feature.
- (8) The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;

- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.”
- (9) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- (10) Where, at any specified time(s), one or more individuals must be at the premises to carry out a security activity (within the meaning of the Private Security Industry Act 2001), each individual must be licensed by the Security Industry Authority (SIA).

Annex 2 – Conditions consistent with the Operating Schedule

- (1) No child(ren) shall be permitted into, or otherwise be permitted to remain on the licensed premises at any time.
- (2) Suitable and sufficient system(s) (including door entry / management systems) shall be employed to ensure compliance with condition (1) above.
- (3) The premises shall be of such material(s), design and construction so as to prevent any individual(s) outside the premises being able to see into the premises at any time, or otherwise prevent sight of any activities provided, or carried on, in the premises (e.g. blacked out windows and doors etc) at any time.
- (4) No advertising materials shall be distributed or displayed which contain obscene images.
- (5)
 - (i) Except for access and egress, all external doors and windows of the licensed premises shall be closed and kept closed at any time licensable activities are provided.
 - (ii) The premises shall be provided with suitable and sufficient acoustically treated ventilation / air-conditioning so as to ensure that all windows and doors can be kept closed in accordance with the above requirement.
- (6)
 - (i) No music or speech shall be relayed via external speakers other than for events with the prior approval of the licensing authority.
 - (ii) Subject to the above, all speakers and amplification equipment shall be kept on the premises and shall not be positioned near to, or facing any external opening(s) such as doors and windows.
 - (iii) All speakers and similar amplification equipment must be placed on suitable anti-vibration mounts.
- (7) The sound level output of any amplified sound shall be set at a level that ensures any amplified noise arising on the premises is inaudible at the boundary of the nearest residential premises on all sides of the licensed premises.
- (8)
 - (i) Notwithstanding the above, the licence holder or nominated representative(s) shall carry out a regular noise assessment of the area adjacent to the premises.

- (ii) Noise assessments shall take place on all sides of the premises at the boundary of the nearest residential premises, and if audible, steps shall be taken to reduce noise from the premises to a level where noise is no longer audible at the monitoring points.
 - (iii) As a minimum, noise assessments shall be undertaken at hourly intervals starting from 22:00pm.
 - (iv) Written records of these assessments and any remedial action taken should be kept and made available to either the local authority or the Licensing Authority when requested.
- (9)
- (i) A suitable noise complaints procedure must be established and be in operation at the premises (e.g. all staff must be familiar with the complaints procedure and any complaint(s) made in respect of the premises, its customers, staff and/or the activities carried on there must be investigated and remedied as soon as, and, so far as is reasonably practicable to prevent public nuisance).
 - (ii) Suitable written records (e.g. the nature of any complaint(s), action(s) taken in response, the date(s) and time(s) when any complaint was made, together with the name of the person(s) who handled the complaint) must be kept and made available to officers of Rushmoor Borough Council on request.
- (10)
- (i) The licence holder shall, so far as is reasonably practicable, take such steps as to ensure that people on, or leaving, the licensed premises conduct themselves in an orderly manner, and do not cause annoyance to the neighbourhood.
 - (ii) In particular and, where employed, licensed door supervisors shall ensure that any customer(s) using the area at the front of the premises (e.g. for smoking activities) do(es) not cause disturbance to neighbouring residential property.
- (11) Prominent, clear and legible notices must be displayed at all exits requesting patrons and staff to respect the needs of local residents and to leave the premises and area quietly.
- (12)
- (i) Suitable and sufficient litterbins shall be provided in the vicinity of the premises (including suitable receptacles to dispose of litter arising from smoking activities).
 - (ii) All litter bins provided, together with the area within the immediate vicinity of the premises shall be cleared of litter (including waste arising from smoking activities) on a regular basis and always at the close of business each day.
- (13) No live music, Karaoke or similar entertainment(s) shall be provided at the premises at any time.

- (14) The licence holder must ensure that no bottles or glasses are removed from the premises.
- (15) Only drinking vessels made from toughened glass or plastic, bearing the stamp required by s16(2) of the Measuring Equipment (Intoxicating Liquor) Regulations 1983 and subsequent revisions thereof where necessary, may be used to serve drinks.
- (16) (i) A suitable and sufficient digital CCTV camera system linked to a suitable recording facility, which captures images of evidential quality, shall, so far as is reasonably practicable, be operational at the premises during any period in which licensable activities are permitted.
- (ii) The CCTV system shall incorporate cameras covering both the internal areas of the premises and the external area immediately outside the front of the premises.
- (iii) So far as is reasonably practicable, the CCTV system must be maintained to a standard acceptable to the relevant Police Licensing Department, in good working order at all times and shall be serviced at least every 12 months.
- (iv) CCTV recordings and footage must be retained for a minimum period of 31 (thirty-one) days and be made available for review by the Police upon request (subject to the requirements of the Data Protection legislation in force at the time).
- (v) The CCTV system shall be stored and operated in a secure environment with limited access, to avoid damage, theft, unauthorised viewing and maintain the integrity of the system.
- (vi) All CCTV recorded images / footage and copies thereof shall, so far as is reasonably practicable, display the correct time and date of each recording. The system clock shall be checked regularly for accuracy taking account of GMT and BST.
- (vii) Suitable and sufficient warning signs shall be displayed in the public areas of the premises advising that CCTV is in operation at the premises.
- (viii) A competent person conversant with the operation and retrieval of information contained in the CCTV system / footage shall be available to provide immediate copies of footage to the police on request. Any images recovered must be in a viewable format on either disc or VHS. Footage supplied in a digital format on CD or DVD will also have a copy of the CCTV system software enabled on the disc to allow playback.

- (ix) A simple operator's manual shall be available at the premises to assist in replaying and exporting data from the CCTV system.
 - (x) A written record shall be kept of any access made to the CCTV system, and shall be made available to the responsible authorities on request.
- (17)
- (i) On Friday's, Saturday's and any day that precedes or falls on a bank or public holiday, a minimum of 2 (two) SIA licensed door supervisors shall be employed and in attendance (i.e. on duty) at the premises solely to carry out door supervisor / security duties at all times that the premises is open to members of the public.
 - (ii) On any other day, a minimum of 1 (one) SIA licensed door supervisor shall be employed and in attendance (i.e. duty) at the premises solely to carry out door supervisor / security duties at all times that the premises is open to members of the public.
 - (iii) At any time where there is an intention to search female customers a minimum of 1 (one) female SIA door supervisor shall be employed and in attendance (i.e. on duty) at the premises.
 - (iv) Notwithstanding the above, at the close of business on any day, a suitable and sufficient number of SIA door supervisors shall be employed and in attendance (i.e. on duty) at the premises, to assist with the management of customers leaving the premises, and those remaining in the vicinity of the premises.
 - (v) The vicinity of the venue is to be patrolled by SIA door supervisor(s) following closure of the premises, for 15 minutes or until the immediate vicinity of the premises is cleared (whichever is greater) to assist with the safe dispersal of customers from the area.
 - (vi)
 - (a) A nominated member of security staff, positioned at the entrance / exit doors shall be responsible for counting persons (including staff) in and out of the venue, using a device for counting deemed suitable by the Hampshire Constabulary Licensing Team.
 - (b) In accordance with the above, an accurate number of persons in the venue must be known at all times that licensable activities are taking place.
 - (c) A nominated member of security staff shall remain at the entrance / exit of the premises to monitor the designated

smoking area to control noise levels and/or anti-social behaviour.

- (18) (i) The premises licence holder shall maintain a bound, consecutively page-numbered book detailing every person employed at the premises in the role of security / door supervisor, each time the premises is open for licensable activities. The log shall include the following:
- (a) The SIA licence number, name, date of birth and residential address & telephone number of the individual;
 - (b) The time at which they commenced and finished that period of duty, including a signed acknowledgement by that person;
 - (c) Any times during the period of duty, that they were not on duty; and
 - (d) If the person is not directly employed by the premises licence holder, the name of the person or company who employs the individual, and who their services were engaged through.
- (ii) The log must be kept, in a secure location on the premises to which it relates, in order to prevent unauthorised access or alterations, and be made immediately available to officers of the responsible authorities on request.
- (19) (i) A written incident log shall be kept and maintained at the premises, and should contain details of the following:
- (a) All refusals of entry to the premises, including the reason for the refusal; and
 - (b) All ejections from the venue, including a summary of the circumstances leading to the ejection, and details of all staff members involved.
- (ii) This log must be completed as soon as is reasonably practicable after an incident, and in all circumstances prior to the end of the staff member's shift.
- (iii) The log must be kept at the premises to which it relates and be made available to Police Officers on request.
- (20) (i) A representative of the premises (wherever possible the Designated Premises Supervisor specified on this premises

licence), shall attend meetings of any local Pubwatch or similar scheme, as long as one is in existence.

- (ii) No individual(s) and / or group(s) listed / banned by the local Pubwatch scheme from access to participating licensed premises shall be permitted on, or otherwise allowed to remain on the premises.
 - (iii) The representative shall ensure that descriptions of disorderly and / or banned individuals are circulated to other licensed venues via the Pubwatch scheme.
- (21) A suitable written policy on the ejection and refusal of entry of patrons shall be developed for the premises, and be agreed with the Hampshire Constabulary Licensing Team. This policy shall be actively implemented and enforced at the premises and shall be reviewed, revised and updated as often as may be necessary.
- (22) (i) A suitable record of refusals shall be maintained and shall show details of all incidents when the sale of alcohol is refused.
- (ii) The record of refusals will be retained for at least 12 months and will be available for inspection by the Police or the Licensing Authority upon request.
- (23) Entry/access to the premises is not permitted between 02:00am and the end of the specified opening hours on any day, for patrons not already using the premises and returning from the designated smoking area.
- (24) A suitable written policy on how the venue will deal with drugs, and drug prevention shall be developed for the premises, and be agreed with the Hampshire Constabulary Licensing Team. This policy shall be actively implemented and enforced at the premises and shall be reviewed, revised and updated as often as may be necessary.
- (25) (i) All lavatories, WC's and urinals at the premises shall be maintained in good working order, and be properly cleaned, ventilated, disinfected and supplied with hot and cold water.
- (ii) The doors leading into any toilet facilities shall be clearly marked.
- (iii) The toilet facilities shall be checked hourly at all times when the premises is open to members of the public.

- (iv) A written record of these checks, including details of any occurrence outside of normal cleaning e.g. the finding of drugs or associated items, shall be kept in a bound log.
 - (v) This log must be kept at the premises to which it relates, and made immediately available on request to officers of the responsible authorities.
- (26)
- (i) All staff / employees shall (before being permitted to make sales of alcohol) be given suitable and sufficient training in relation to the lawful sale of alcohol, and the procedures adopted at the premises, including the action to be taken in the event that someone who they suspect is underage is attempting to purchase alcohol, to a level commensurate with their role and responsibilities.
 - (ii) All staff shall be given refresher training in the above at least every 12 months.
 - (iii) Written records of such training and refresher training, signed by the staff member confirming that they have received and understood this training, shall be kept and made available to officers of the responsible authorities on request.
- (27) The premises shall operate and maintain in good working order, an electronic identification scanning system such as 'Scannet' or similar electronic document scanning device if commercially available.
- (28) All customers entering the premises shall be asked to produce photographic identification, such as a valid passport, valid driving licence or PASS card and agree to the said identification being used for scanning. Customers who do not agree to this, will be refused entry.
- (29) All identification provided by customers shall be scanned electronically.

Annex 3 – Conditions attached after a hearing by the licensing authority

None

Annex 4 – Plans

This licence permits the licensable activities stated at the premises addressed above and outlined below in accordance with the plan(s) attached and marked 21/00723/LAPRE – 15



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