



RUSHMOOR BOROUGH COUNCIL

PREMISES LICENCE Licensing Act 2003

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description

Address: 47 Union Street
Aldershot
Hampshire
GU11 1EP

Map Ref (E): 486321
Map Ref (N): 150756
UPRN: 100062322849

Telephone Not known

Where the licence is time limited the dates

This licence is **NOT** time limited

Licensable activities authorised by the licence

- (1) The retail sale of alcohol;
- (2) The provision of regulated entertainment by way of live and recorded music, performances of dance and the provision of anything of a similar description to live music, recorded music or performances of dance (indoors only);
- (3) The provision of late-night refreshment;
- (4) The provision of films

Times the licence authorises the carrying out of licensable activities

- (1) The retail sale of alcohol;
 - On Sundays to Thursdays – 10:00am to 00:00am (midnight)
 - On Fridays and Saturdays – 10:00am to 03:00am
 - On Christmas Eve and New Years Eve – 10:00am to 03:00am the following day;
- (2) The provision of regulated entertainment by way of live and recorded music, performances of dance and the provision of anything of a similar description to live music, recorded music or performances of dance (indoors only);
 - On Sundays to Thursdays – 10:00am to 00:00am (midnight)
 - On Fridays and Saturdays – 10:00am to 03:00am
 - On Christmas Eve and New Years Eve – 10:00am to 03:00am the following day;

- (3) The provision of late-night refreshment;
- On Sundays to Thursdays – 23:00pm to 00:00am (midnight)
 - On Fridays and Saturdays – 23:00pm to 03:00am
 - On Christmas Eve and New Years Eve – 23:00pm to 03:00am the following day;
- (4) The provision of films;
- On any day – 10:00am to 22:00pm

The opening hours of the premises

- On Sundays to Thursdays – 10:00am to 00:00am (midnight)
- On Fridays and Saturdays – 10:00am to 03:00am
- On Christmas Eve and New Years Eve – 10:00am to 03:00am the following day;

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

- Alcohol may be sold / supplied for consumption **ON** the premises only.

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Name: Shonika Limited
Address: Empire Banqueting And Hall
High Street
Aldershot
Hampshire
GU11 1DJ

Telephone: Not Known
Email: Not Known

Registered number of holder, e.g. company number, charity number (where applicable)

- 14008812

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Name: Puran Giri
Address:

Telephone: Not Known
Email: Not Known

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal licence number: 10/00667/LAPER
Issuing authority: Rushmoor Borough Council

Granted by Rushmoor Borough Council, as licensing authority
pursuant to the Licensing Act 2003 and regulations made thereunder

Date Licence Granted: 21st October 2022

Premises Licence Number
22/00894/LAPRE - 3/13

Date Licence Effective: 21st October 2022
Date Last Modified: 18th November 2022
(Change of DPS)

SIGNED on behalf of the
Executive Head of Operations
(Authorised Officer)

Annex 1 – Mandatory conditions

- (1) No supply of alcohol may be made under the premises licence:-
 - (i) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - a. at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- (3) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (4) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social

behaviour or to refer to the effects of drunkenness in any favourable manner;

- (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- (5) The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- (6) (i) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (ii) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (7) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
 - (b) an ultraviolet feature.
- (8) The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

(a) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price. For the purposes of this condition –

(i) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979

(ii) “permitted price” is the price found by applying the formula –

$$P = D + (D \times V)$$

Where –

(i) P is the permitted price

i. D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

ii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(iii) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –

a. The holder of the premises licence

b. The designated premises supervisor (if any) in respect of such a licence, or

c. The personal licence holder who makes or authorises a supply of alcohol under such a licence;

(iv) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(v) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

(vi) Where the permitted price given by Paragraph (b) would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

(vii) Paragraph (b)(ii) applies where the permitted price given by Paragraph (b) on a day (“the first day”) would be different from the

permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

- (viii) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
- (9) Where, at any specified time(s), one or more individuals must be at the premises to carry out a security activity (within the meaning of the Private Security Industry Act 2001), each individual must be licensed by the Security Industry Authority (SIA).
- (10) (i) In respect of the exhibition of films, the admission of children (ie: anyone aged under 18) must be restricted in accordance with any recommendation(s) made by the film classification body specified (as designated by S4 of the Video Recordings Act 1984 - the British Board of Film Classification).

(ii) Where a film classification body is not specified, the admission of children must be restricted in accordance with any recommendation(s) made by the licensing authority.

Annex 2 – Conditions consistent with the Operating Schedule

- (1) Alcohol will not be permitted to anyone under 18.
- (2) A detailed “Customer Code of Conduct” poster will be displayed warning customers that if they act in an inappropriate manner they could be barred from the premises.
- (3)
 - (i) A colour recording CCTV system that captures images from the main public areas must be fully operational whilst licensable activities are taking place.
 - (ii) The system shall be able to cope with all levels of illumination.
 - (iii) The recording equipment shall be stored and operated in a secure environment with limited access, to avoid damage, theft, unauthorised viewing and maintain the integrity of the system.
 - (iv) The system shall be serviced at twelve monthly intervals and maintained to a standard that is acceptable to the police licensing department responsible for the area.
 - (v) The system clock shall be checked regularly for accuracy taking account of GMT and BST.
 - (vi) Digital systems shall have sufficient storage capacity for 28 days evidential quality recordings (minimum 8 frames per second).
 - (vii) The images produced shall be date and time stamped.
 - (viii) A notice shall be displayed at the entrance to the premises advising that CCTV is in operation.
 - (ix) An additional recording CCTV camera shall be installed and fully operational whilst the venue is open to the public to cover the area immediately outside the front of the premises.
 - (x) It is important that the Police are able to access data from the systems quickly and easily and therefore provision shall be made that at all times the premises is open a person is in attendance who is nominated by the data controller who has access to the secure area who is able to operate the equipment
 - (xi) Ensure all operators receive training from the installer when equipment is installed and that this is cascaded down to new members of nominated staff.

- (xii) Have a simple operator's manual available to assist in replaying and exporting data (particularly important with digital systems) and to produce images to the police or responsible authority for the purpose of the prevention and detection of crime as long as the request is lawful and complies with the GDPR
 - (xiii) In the event of a technical failure of the CCTV equipment, the premises licence holder or DPS shall notify, via email the police licensing department responsible for the area within 24 hours of the fault and provide details of when the fault will be repaired.
 - (xiv) The Premises Licence Holder will ensure that a CCTV system is fully compliant with the guidance contained in the Information Commissioner's Office (ICO) guidance document (www.informationcommissioner.gov.uk) regarding installation of CCTV is provided at the premises.
- (4) A written policy on how the venue will deal with vulnerability shall be implemented and as a minimum shall include the following:
- A definition of the different types of vulnerability that may present at the premises.
 - How best to communicate with vulnerable people. For example, people who are drunk, people on their own, people behaving aggressively and people who are ill.
 - How to safeguard vulnerable people, including information on first aid administration and referral to the ambulance service and police where relevant.
 - Best practice for partnering with agencies, such as taxi companies, local authorities and other venues.
 - What to do if you sense a vulnerable person is in danger, for example if they leave the venue alone or with people they didn't arrive with.
 - An incident book shall be maintained to record any activity of a violent criminal or anti-social nature.
 - The record will contain the time and date, the nature of the incident, the people involved, the action taken and details of the person responsible for the management of the premises at the time of the incident. This record shall be produced to a police officer or an authorised officer of the local authority on reasonable request. This record shall be retained for a period of 12 months.
- (5) The Premises Licence Holder or nominated person shall provide a written drugs policy detailing the actions to be undertaken to minimize the opportunity to use or supply illegal substances within the premises.

- (6) The premises licence holder shall ensure that a system is in place to ensure that every individual who appears to be under 25 years of age seeking to purchase or be supplied with alcohol at or from the premises, shall produce acceptable means of identification and age confirmation. Acceptable identification shall be a passport, photo driving licence or PASS accredited photo ID. If the person seeking alcohol is unable to produce acceptable means of identification, no sale or supply of alcohol will be made to or for that person.
- (7) (i) Before commencing their duties all new staff must receive information and training concerning the sale of age-restricted products.
- (ii) This training must cover their legal responsibilities and action to be taken in the event of suspicions being aroused that someone is purchasing or attempting to purchase an item under the legal age.
- (iii) All employees will sign a letter to acknowledge that they have completed this training and have understood their responsibilities on this area.
- (iv) This training should be reviewed and updated at reasonable intervals but at least annually.
- (v) All staff shall be fully trained to perform their role. They will also be trained in the contents of the premises licence including times of operation, licensable activities and all conditions.
- (vi) Training shall be recorded in documentary form that will be available for inspection at the request at all reasonable times by an authorised officer from a relevant responsible authority. The records will be retained for at least 12months.
- (8) (i) A written log shall be kept of all refusals including refusals to sell alcohol. The Premises Licence Holder shall ensure that the refusals log is checked, signed and dated on a weekly basis by the venue manager/manageress.
- (ii) The refusals log will be kept and maintained at the premises and will be available for inspection immediately upon request by Hampshire Constabulary and any responsible authority.
- (iii) The record of refusals will be retained for 12 months.
- (9) (i) From 21:00hrs until the closing time of the venue, a ratio of two frontline door supervisor, SIA registered security staff shall be employed at the venue for the first one hundred persons and then one per 100 thereafter. E.g. 1 -100, 2 door / security staff, 101 – 200, 3 door / security staff. 201-300 4 door / security staff and so on.

(ii) This number is to include only frontline door supervisor SIA staff employed solely on door supervisor / security duties, i.e. safety and security at the venue

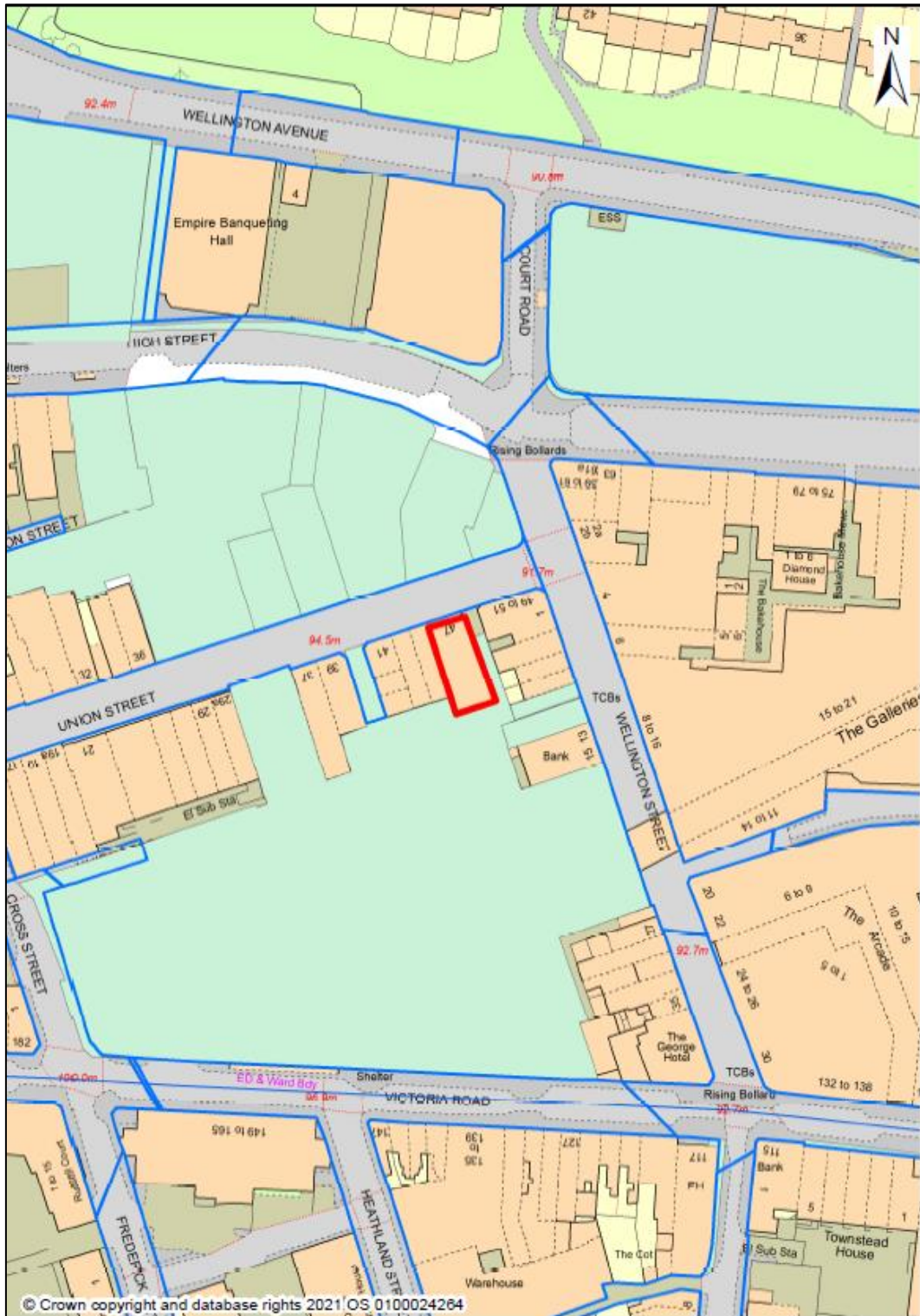
- (10) By way of preventing public nuisance, the main entrance to the front aspect of the premises shall be served by a suitable lobby that ensures, so far as is reasonably practicable, the main entrance to the premises is closed and kept closed at all times, save for access and egress thereof.
- (11) Doors and windows will be kept closed when regulated entertainment is taking place.
- (12) All windows are double-glazed to minimise the breakout of noise.
- (13) The premises will be air-conditioned to avoid the need to open doors and windows for ventilation.

Annex 3 – Conditions attached after a hearing by the licensing authority

- (1) (i) A suitable noise complaints procedure must be established and be in operation at the premises
- (ii) All staff must be familiar with the complaints procedure and any complaint(s) made in respect of the premises, its customers, staff and/or the activities carried on there must be investigated and remedied as soon as, and, so far as is reasonably practicable to prevent public nuisance.
- (iii) Suitable written records including the nature of any complaint(s), action(s) taken in response, the date(s) and time(s) when any complaint was made, together with the name of the person(s) who handled the complaint must be kept and made available to officers of Rushmoor Borough Council on request

Annex 4 – Plans

This licence permits the licensable activities stated at the premises addressed above and outlined below in accordance with the plan(s) attached and marked 22/00894/LAPRE– 15



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