



RUSHMOOR
BOROUGH COUNCIL

PREMISES LICENCE

Licensing Act 2003

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description

Address: 57 Cove Road
Farnborough
Hampshire
GU14 0EX

Map Ref (E): 485949
Map Ref (N): 155470
UPRN: 100062325762

Telephone 01252 376745

Where the licence is time limited the dates

➤ This licence is **NOT** time limited

Licensable activities authorised by the licence

- (1) The sale by retail of alcohol;
- (2) The provision of regulated entertainment by way of recorded music (background music only) (indoors only);
- (3) The provision of regulated entertainment by way of live music (live bands, karaoke etc) (indoors only);
- (4) The provision of entertainment facilities for making music (indoors only);
- (5) The provision of entertainment facilities for dancing (indoors only); and
- (6) The provision of late night refreshment.

Times the licence authorises the carrying out of licensable activities

- (1) The provision of late night refreshment Fridays and Saturdays – 23:00pm to 01:00am the following day.
- (2) All other licensable activities:-
 - Mondays to Thursdays – 11:00am to 23:00pm;
 - Fridays and Saturdays – 11:00am to 01:00am the following day;
 - Sundays – 12:00noon to 22:30pm;
 - On New Years Eve from the end of permitted hours on New Years Eve to the end of permitted hours the following day; and
 - On Christmas Eve, when Christmas Eve falls on a Sunday, Monday, Tuesday, Wednesday or Thursday, until 01:00am the following day.

The opening hours of the premises

- Mondays to Thursdays – 11:00am to 23:30pm;
- Fridays and Saturdays – 11:00am to 01:30am the following day;
- Sundays – 12:00noon to 23:00pm;
- On New Years Eve, from the end of permitted hours on New Years Eve until the end close of business the following day; and
- On Christmas Eve, when Christmas Eve fall on either Sunday, Monday, Tuesday, Wednesday or Thursday, until 01:30am the following day.

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

- Alcohol may be sold / supplied for consumption **ON** and **OFF** the premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Name: Paperweight Limited
Address: 4th Floor
4 Tabernacle Street
London
EC2A 4LU
Telephone: Not Known
Email: Not Known

Registered number of holder, e.g. company number, charity number (where applicable)

- 06329529

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Name: Michelle Louise Hill
Address:
Telephone: Not Known
Email: Not Known

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal licence number: 22/00588/LAPER
Issuing authority: Watford Borough Council

Granted by Rushmoor Borough Council, as licensing authority
pursuant to the Licensing Act 2003 and regulations made thereunder

Date Licence Granted: 4th August 2006
Licence Effective From: 22nd May 2006
Date last modified: 25th October 2023
(on minor variation)

SIGNED on behalf of the
Executive Head of Operations
(Authorised Officer)

Annex 1 – Mandatory conditions

- (1) No supply of alcohol may be made under the premises licence:-
 - (i) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (ii) at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- (3)
 - (i) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (ii) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - (iii) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
- (4) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price. For the purposes of this condition –
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
 - (b) “permitted price” is the price found by applying the formula –
$$P = D + (D \times V)$$
Where –
 - (i) P is the permitted price
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
 - (i) The holder of the premises licence
 - (ii) The designated premises supervisor (if any) in respect of such a licence, or
 - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
- (f) Where the permitted price given by Paragraph (b) would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- (g) Paragraph (b)(ii) applies where the permitted price given by Paragraph (b) on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (h) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
- (5)
 - (i) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (ii) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
- (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
- (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- (6) The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- (7) The responsible person must ensure that—
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;

- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Annex 2 – Conditions consistent with the Operating Schedule

- (1) Alcohol shall not be sold or supplied except during permitted hours.
- (2) A zero tolerance approach shall be taken towards the presence and use of illegal drugs on the premises. This policy shall be actively enforced at all times and any individual found in possession or use of such drugs shall not be permitted to enter or remain on the premises.
- (3) All members of staff shall be given suitable and sufficient training in the requirements of the Licensing Act 2003 and the safety procedures to be observed at the premises together with the procedures to be followed in the event of an emergency to a level commensurate with their duties and responsibilities.
- (4) A zero tolerance approach shall be taken towards violence/crime on the premises. This policy shall be actively enforced at all times and any individual committing/connected to violent/criminal acts shall not be permitted to enter or remain on the premises.
- (5)
 - (i) A suitable and sufficient CCTV camera system linked to a suitable recording facility shall, so far as is reasonably practicable, be operational at the premises during any period in which licensable activities are permitted.
 - (ii) A competent person conversant with the operation and retrieval of information contained in the CCTV system / footage shall be available to attend the premises at all times.
 - (iii) CCTV recordings and footage must be retained for a minimum period of 28 (twenty eight) days and be made available for review by the Police or Licensing Authority upon request.
- (6)
 - (i) The responsible person (*as defined in section 153(4) of the Licensing Act 2003*) of the premises shall pro-actively participate in any local Pubwatch scheme.
 - (ii) No individual(s) and / or group(s) listed / banned by the local Pubwatch scheme from access to participating licensed premises shall be permitted on, or otherwise allowed to remain on the premises.
- (7) A suitable record shall be maintained and shall show details of all incidents when the sale of alcohol is refused. This log must be made available to authorised officers upon request.
- (8) Dependant on the activities, events and risks at the premises, a suitably trained first aider or an appointed person for first aid must be

present on the premises at all times during licensable activities. Suitable and sufficient supplies of first aid equipment / materials must also be made available to members of the public.

- (9) Suitable and sufficient fire fighting equipment (e.g. fire extinguishers) shall be provided at the premises. All such fire fighting equipment shall be checked and serviced (as may be appropriate) at suitable and sufficient intervals and otherwise be readily available for use at all times.
- (10) A suitable and sufficient number of receptacles for waste arising from smoking activities shall be provided.

Annex 3 – Conditions attached after a hearing by the licensing authority

- (1) No music or speech shall be relayed via external speakers other than for events with the prior approval of the Licensing Authority.
- (2) The provision of live music, karaoke or discos shall be restricted to a maximum of sixteen events in total, in each calendar year. Written records of days when events involving live music, karaoke or discos shall be kept and made available to officers from Rushmoor Borough Council.
- (3) The sound level on any sound amplification equipment shall be set at a level that ensures that noise from the premises is inaudible at the boundary of the nearest residential premises on all side of the premises.
- (4)
 - (i) The licence holder or a nominated representative shall carry out a regular noise assessment of the area adjacent to the premises at the boundary of the nearest residential premises and, if audible, steps shall be taken to reduce noise from the public house to a level where noise is no longer audible at the monitoring points.
 - (ii) These assessments shall be undertaken at hourly intervals starting from 23.00pm.
 - (iii) Written records of these assessments and any remedial action taken shall be kept and made available to officers from Rushmoor Borough Council when requested.
- (6)
 - (i) A suitable noise complaints procedure must be established and be in operation at the premises (e.g. all staff must be familiar with the complaints procedure and any complaint(s) made in respect of the premises, its customers, staff and/or the activities carried on there must be investigated and remedied as soon as, and, so far as is reasonably practicable to prevent public nuisance).
 - (ii) Suitable written records of any complaints about the premises, its customers, staff and/or the activities carried on there must be kept and made available to officers of Rushmoor Borough Council on request (e.g. the nature of any complaint(s), action(s) taken in response, the date(s) and time(s) when any complaint was made, together with the name of the person(s) who handled the complaint).
- (7) Other than for access and egress, all external doors/windows must be kept closed between 22:30pm and the close of business on any day.

- (8) Prominent, clear and legible notices shall be displayed at all exits requesting patrons and staff leave the premises and staff to leave the premises and area quietly.
- (9) The Area in the immediate vicinity of the premises shall be cleared of litter, including waste arising from smoking activities, on a regular basis and always before the opening of the premises each working day.
- (10) All staff will be made aware of the conditions of the licence. This must be made in writing.

Annex 4 – Plans

This licence permits the licensable activities stated at the premises addressed above and outlined below in accordance with the plan(s) attached and marked 23/00820/LAPREM – 12

