



## RUSHMOOR BOROUGH COUNCIL

# PREMISES LICENCE

## Licensing Act 2003

### Part 1 – Premises Details

#### Postal address of premises, or if none, ordnance survey map reference or description

**Address:** Wellington Avenue Service Station  
5 Alexandra Road  
Aldershot  
Hampshire

**Map Ref (E):** 485926  
**Map Ref (N):** 150882  
**UPRN:** 010094336862

**Telephone** Not Known

#### Where the licence is time limited the dates

- This licence is **NOT** time limited

#### Licensable activities authorised by the licence

- The sale by retail of alcohol
- The provision of late-night refreshment

#### Times the licence authorises the carrying out of licensable activities

- The sale by retail of alcohol on any day – 00:00 to 00:00 Midnight
- The provision of late-night refreshment - 23:00 to 05:00

#### The opening hours of the premises

- On any day – 00:00 Midnight to 00:00 Midnight

#### Where the licence authorises supplies of alcohol whether these are on and/or off supplies

- Alcohol may be sold / supplied for consumption **OFF** the premises **ONLY**

## Part 2

### Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**Name:** Motor Fuel Limited  
**Address:** 10 Bricket Road  
St Albans  
AL1 3JX  
**Telephone:** Not Known  
**Email:** Not Known

### Registered number of holder, e.g. company number, charity number (where applicable)

➤ 05206547 (Company Number)

### Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

**Name:** Paul Jones  
**Address:**  
**Telephone:** Not Known  
**Email:** Not Known

### Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

**Personal licence number:** PA0300  
**Issuing authority:** Merthyr Tydfil County Borough Council

Granted by Rushmoor Borough Council, as licensing authority  
pursuant to the Licensing Act 2003 and regulations made thereunder

Date Licence Granted: 7<sup>th</sup> March 2024  
Licence Effective From: 7<sup>th</sup> March 2024

**SIGNED** on behalf of the  
Executive Head of Operations  
(*Authorised Officer*)

**Annex 1 – Mandatory conditions**

- (1) No supply of alcohol may be made under the premises licence:-
  - (i) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (ii) at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- (3)
  - (i) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
  - (ii) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
  - (iii) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
    - (a) a holographic mark, or
    - (b) an ultraviolet feature.
- (4) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price. For the purposes of this condition –
  - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
  - (b) “permitted price” is the price found by applying the formula –
$$P = D + (D \times V)$$

Where –

- (i) P is the permitted price
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
  - (i) The holder of the premises licence
  - (ii) The designated premises supervisor (if any) in respect of such a licence, or
  - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
- (f) Where the permitted price given by Paragraph (b) would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- (g) Paragraph (b)(ii) applies where the permitted price given by Paragraph (b) on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
- (h) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

**Annex 2 – Conditions consistent with the Operating Schedule**

- (1)
  - (i) A suitable and sufficient CCTV camera system linked to a suitable recording facility shall, so far as is reasonably practicable, be operational at the premises during any period in which licensable activities are permitted.
  - (ii) So far as is reasonably practicable, the CCTV system must be maintained in good working order at all times and coverage will include the external area immediately outside the premises entrance.
  - (iii) CCTV recordings and footage must be retained for a minimum period of 28 days and be made available for review by the police or authorised officer upon request (subject to the requirements of the Data Protection legislation in force at the time).
  - (iv) A staff member from the premises who is conversant with the operation of the CCTV system shall be contactable at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data as soon as reasonably practicable.
- (2)
  - (i) An incident log shall be kept and maintained at the premises and be made available on request to an authorised officer of the Council or the police. It must be completed within 24 hours of the incident and shall record the following;
    - a) All incidents of crime and / or disorder occurring at the premises and all crimes reported to the premises;
    - b) any visit by a relevant authority or emergency service.
  - (ii) The log shall be retained at the premises for a minimum period of 12 months.
- (3) There shall be no self-service for spirits except for spirit mixtures.
- (4) Suitable and sufficient waste receptacles for use by customers shall be provided in and immediately outside the premises.

- (5) (i) Anyone authorised to sell or supply alcohol at the premises shall request and ensure sight of suitable identification, for proof of age, of any person appearing to them to be under the age of 25 (twenty-five) and who is attempting to purchase alcohol.

Further to the above, anyone authorised to sell or supply alcohol at the premises shall be instructed that no sale of alcohol shall be made unless suitable identification, for proof of age, can be provided.

- (ii) All staff engaged in the sale of alcohol will receive suitable training including refresher training in relation to the proof of age “Challenge 25” scheme to be applied on the premises. The following forms of identification are acceptable; photo driving licence, passport, proof of age standards scheme (PASS) card, Military ID and any other locally or nationally approved form of identification.
- (iii) The above training shall be provided at no less than every 6 months.
- (iv) Written records shall be kept of all training and refresher training for a minimum period of 12 months from the date of training.
- (6) Suitable and sufficient warning signs shall be displayed in the premises providing information in respect of the above “Challenge 25” scheme and the request for suitable identification in connection thereof.
- (7) A written record of authorisation shall be kept at the premises, whereby non personal licence holders are authorised to make sales on behalf of a personal licence holder.
- (8) (i) A suitable record of refusals shall be maintained and shall show detail the date and time of the refused sale and the name of the member of staff who refused the sale.
- (ii) The refusals log shall be kept at the premises for a minimum period of 12 months and be made available for inspection by police or an authorised officer at all times whilst the premises is open.
- (9) Suitable and sufficient levels of staff shall be maintained at the premises to ensure promotion of the licensing objectives.
- (10) The point of sale system operational at the premises shall include an age verification prompt for every sale of alcohol products.

**Annex 3 – Conditions attached after a hearing by the licensing authority**

None

## Annex 4 – Plans

This licence permits the licensable activities stated at the premises addressed above and outlined below in accordance with the plan(s) attached and marked 24/00100/LAPRE– 9.

