



PREMISES LICENCE

Licensing Act 2003

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description

Address: 111 Cove Road
Farnborough
Hampshire
GU14 0HF

Map Ref (E): 485711
Map Ref (N): 155647
UPRN: 100062325944

Telephone Not known

Where the licence is time limited the dates

- (1) This licence is **NOT** time limited

Licensable activities authorised by the licence

- (1) The supply of alcohol to members and bona fide guests;
- (2) The performance of plays (indoors only);
- (3) The exhibition of film(s) (indoors only);
- (4) The provision of indoor sporting events (indoor pub games only);
- (5) The provision of live music (indoors only);
- (6) The provision of recorded music (indoors only);
- (7) The performance of dance (indoors only); and
- (8) The provision of entertainments by way of anything similar description to items (5), (6) and (7)(limited to Cabaret only), (indoors only)

Times the licence authorises the carrying out of licensable activities

- (1) The provision of live music (including Karaoke):-
 - Sunday to Friday – 08:00am to 23:00pm;
 - Saturday's – 08:00am to 23:30pm;
 - On St. David's Day (1st March), St. Patrick's Day (17th March), St. George's Day (23rd April), St. Andrew's Day (30th November) and St. Stephen's Day (26th December) – 08:00am to 01:00am the following day;
 - On Christmas Day (25th December) – 08:00am to 01:00am the following day; and
 - On New Year's Eve (31st December) – 08:00am to 01:00am the following day.

- (2) All other qualifying club activities:-
➤ Sunday to Saturday - 08:00am to 02:00am the following day.

The opening hours of the premises

- On any day – 07:00am to 03:00am the following day

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

- Alcohol may be sold / supplied for consumption **ON and OFF** the premises only.

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Name: Cove Ivy Leaf Club
Address: 111 Cove Road
Farnborough
Hampshire
GU14 0HF
Telephone: Not Known
Email: Not Known

Registered number of holder, e.g. company number, charity number (where applicable)

- N/A

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Name: Terry Rouse
Address:
Telephone: Not Known
Email: Not Known

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal licence number: 010158
Issuing authority: The London Borough of Barking and Dagenham

Granted by Rushmoor Borough Council, as licensing authority
pursuant to the Licensing Act 2003 and regulations made thereunder

Date Licence Granted: 3rd April 2025

Date Licence Effective: 3rd April 2025

SIGNED on behalf of the
Executive Head of Operations
(Authorised Officer)

Annex 1 – Mandatory conditions

- (1) No supply of alcohol may be made under the premises licence:-
 - (i) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - a. at a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.
- (2) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- (3) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (4) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably

be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

- (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- (5) The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- (6)
 - (i) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - (ii) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (7) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
- (8) The responsible person must ensure that—
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

(a) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price. For the purposes of this condition –

(i) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979

(ii) “permitted price” is the price found by applying the formula –

$$P = D + (D \times V)$$

Where –

(i) P is the permitted price

i. D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

ii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(iii) “relevant person” means, in relation to premises in respect of which there is in force a premises licence –

a. The holder of the premises licence

b. The designated premises supervisor (if any) in respect of such a licence, or

c. The personal licence holder who makes or authorises a supply of alcohol under such a licence;

(iv) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(v) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

(vi) Where the permitted price given by Paragraph (b) would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

- (vii) Paragraph (b)(ii) applies where the permitted price given by Paragraph (b) on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (viii) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the Operating Schedule

- (1)
 - (i) Anyone authorised to sell or supply alcohol at the premises shall request and ensure sight of suitable identification, for proof of age, of any person appearing to them to be under the age of 25 (twenty-five) and who is attempting to purchase alcohol.
 - (ii) For the purposes of this condition, suitable identification is photo driving licence, passport, or any other photographic identification bearing the “PASS” logo and the person’s date of birth.
 - (iii) Further to the above, anyone authorised to sell or supply alcohol at the premises shall be instructed that no sale of alcohol shall be made unless suitable identification, for proof of age, can be provided.
 - (iv) Suitable and sufficient warning signs shall be displayed in the premises providing information in respect of the above challenge 25 policy and the request for suitable identification in connection thereof.
- (2) Anyone authorised to sell alcohol at the premises shall (before being permitted to make sales of alcohol) be suitably trained in respect of the following matters to a level commensurate with their duties and responsibilities:-
 - (a) the refusal of the sale of alcohol to those who appear intoxicated and how to recognise them; and
 - (b) the appropriate precautions to prevent the sale of alcohol to persons under the age of 18.
- (3)
 - (i) A suitable and sufficient digital CCTV camera system linked to a suitable recording facility, which captures images of evidential quality, shall be operational at the premises during any period in which licensable activities are permitted.
 - (ii) CCTV recordings and footage must be retained for a minimum period of 31 (thirty-one) days and be made available for review by the Police upon request (subject to the requirements of the Data Protection legislation in force at the time).
- (4) No children shall be permitted to enter or remain on the premises at any time unless accompanied and supervised by a responsible adult.
- (5) Except for access and egress, all external windows and doors to the premises shall be closed and kept closed between 21:00pm and the end of opening hours on any day.
- (6) Prominent, clear, and legible notices shall be displayed at all exits requesting patrons and staff to leave the premises and area quietly.

- (7) A written incident log shall be kept and maintained at the premises, and should contain details of the following:
- (a) All refusals of entry to the premises, including the reason for the refusal; and
 - (b) All ejections from the venue, including a summary of the circumstances leading to the ejection, and details of all staff members involved.
- (8) A written log shall be kept of all refusals, including refusals to serve alcohol.
- (9) Written records of any refusals shall be maintained at the premises for 12 (twelve) months and be made available to the responsible authorities immediately on request.
- (10) A written policy on how the venue will deal with vulnerability shall be implemented and as a minimum shall include the following:
- A definition of the different types of vulnerability that may present at the premises.
 - How best to communicate with vulnerable people. For example, people who are drunk, people on their own, people behaving aggressively and people who are ill.
 - How to safeguard vulnerable people, including information on first aid administration and referral to the ambulance service and police where relevant.
 - Best practice for partnering with agencies, such as taxi companies, local authorities and other venues.
 - What to do if you sense a vulnerable person is in danger, for example if they leave the venue alone or with people they didn't arrive with.
- (11) A zero-tolerance approach shall be taken towards the presence and use of illegal drugs on the premises. This policy shall be actively enforced at all times and any individual found in possession or use of such drugs shall not be permitted to enter or remain on the premises.
- (12) The licence holder or nominated staff representative(s) must carry out a regular noise assessment of the area adjacent to the premises whilst regulated entertainment is taking place.
- (13) (i) Noise assessments shall take place on all sides of the premises at the boundary of the nearest residential premises. Suitable and sufficient steps shall be taken to reduce the level of the noise from the premises where it is likely to cause a nuisance to local residents.

- (ii) These assessments must be undertaken at hourly intervals from 21:00pm.
 - (iii) Written records of these assessments and any remedial action(s) taken shall be taken and made available to either the local authority or the Licensing Authority when requested.
- (14)
- (i) All speakers and amplification equipment shall be set to a level that ensures that noise from the premises is inaudible at the boundary of the nearest residential premises on all sides of the licensed premises.
 - (ii) The sound level arising from any speaker(s) and amplification equipment shall be set at a level that ensures noise from the premises is not likely to cause a nuisance to local residents.
- (15)
- (i) A suitable noise complaints procedure must be established and in operation at the premises.
 - (ii) All staff must be familiar with the complaints procedure and any complaint(s) made in respect of the premises, its customers, staff and/or the activities carried on there must be investigated and remedied as soon as, and, so far as is reasonably practicable to prevent public nuisance.
 - (iii) Suitable written records including the nature of any complaint(s), action(s) taken in response, the date(s) and time(s) when any complaint was made, together with the name of the person(s) who handled the complaint must be kept and made available to officers of Rushmoor Borough Council on request.
- (16) Prominent, clear and legible notices shall be displayed at all exits of the premises requesting patrons and staff to respect the needs of local residents and to leave the premises and area quietly.
- (17) No licensable activities and the consumption of alcohol or other drinks shall take place within the external areas after 22:00 hours.
- (18)
- (i) Prominent, clear and legible notices must be displayed at the premises requesting patrons to dispose of litter responsibly.
 - (ii) Suitable and sufficient litterbins shall be provided at the premises to assist with this requirement. This shall include suitable and sufficient receptacles for waste arising from smoking activities.
 - (iii) The area within the immediate vicinity of the premises shall be cleared of litter, including waste arising from smoking activities on a regular basis and always at the close of business each day.

**Annex 3 – Conditions attached after a hearing by the licensing
authority**

None

Annex 4 – Plans

This licence permits the licensable activities stated at the premises addressed above and outlined below in accordance with the plan(s) attached and marked 25/00177/LAPRE– 12.



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